COUNCIL MEMBER REVIEW POLICY

Approved by Council: 7 May 2014
Revised by Council: None

The University is committed to ensuring members of its governing body, the Council, operate effectively through a process of performance review. This policy does not apply to the Vice-Chancellor.

1. **Annual review**

1.1 The Governance and Nominations Committee must conduct an annual review of the performance of each member of Council.

1.2 The criteria for review must include:
   a) attendance record at Council meetings
   b) contribution to Council meetings
   c) contribution to committees of the Council

1.3 The review may include an opportunity for members to identify training that would assist them in discharge of their responsibilities.

1.4 The outcome of the review is communicated to each member of Council by the Chancellor.

2. **Reappointment of Council member**

2.1 The Governance and Nominations Committee must conduct an annual review of the membership and skills of Council to identify each member of Council whose term concludes that year and ensure that Council maintains an appropriate range of skills.

2.2 The review must take into account annual reviews of the member's performance.

2.3 The Committee must form a recommendation on the reappointment of the member, including an appropriate term of appointment, and, through the Chancellor, ascertain the willingness of the member to be reappointed.

2.4 On conclusion of the review the Vice-Chancellor communicates the outcome to the body which appoints the member and seeks reappointment of the member or appointment of a new member, as appropriate.