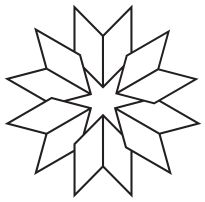




UNIVERSITY
OF DIVINITY

ANNUAL REPORT 2013





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LIST OF ACRONYMS AND ABBREVIATIONS

Adv Dip Min	Advanced Diploma in Ministry
A-IFRS	Australian equivalents to International Financial Reporting Standards
AQSC	Academic Quality and Standards Committee
ARK	Learning Management System
Ass Dip Min	Associate Diploma in Ministry
BMin	Bachelor of Ministry
BTheol	Bachelor of Theology
BTheol(Hons)	Bachelor of Theology(Honours)
CBC	Catherine Booth College
CEO	Chief Executive Officer
CRICOS	Commonwealth Register of Institutions and Courses for Overseas Students
CTC	Catholic Theological College
Dip Min	Diploma in Ministry
Dip Theol	Diploma in Theology
DMinStuds	Doctor of Ministry Studies
DTheol	Doctor of Theology
EFTSL	Equivalent Full Time Student Load
ESOS	Education Services for Overseas Students Act 2000
FEE-HELP	Federal Education Entitlement - Higher Education Loan Program
FTE	Full time equivalent
Grad Cert	Graduate Certificate
Grad Cert Theol	Graduate Certificate in Theology
Grad Dip Theol	Graduate Diploma in Theology
HDR	Higher Degree by Research
HERDC	Higher Education Research Data Collection
HREC	Human Research Ethics Committee
LARC	Library and Academic Resources Committee
LTC	Learning and Teaching Committee
MA	Master of Arts
MA (Theol)	Master of Arts (Theology)
MA (EdTheol)	Master of Arts (Education and Theology)
MDiv	Master of Divinity
Msgr	Monsignor
MLA	Member of the Legislative Assembly
MP	Member of Parliament
MPhil	Master of Philosophy
MTheol	Master of Theology
MTS	Master of Theological Studies
NHMRC	National Health and Medical Research Council
OS-HELP	Australian Government loan program to help eligible undergraduate Commonwealth supported students pay their overseas study expenses
OVC	Office of the Vice-Chancellor
PhD	Doctor of Philosophy
RC	Research Committee
SACOTC	St Athanasius Coptic Orthodox Theological College
SSC	Student Services Committee
Sentir	Sentir Graduate College of Spiritual Formation
Stirling	Stirling Theological College
TAMS	Theological Academic Management System
TEQSA	Tertiary Education Quality and Standards Authority
UFT	United Faculty of Theology
WHT	Whitley College
YTU	Yarra Theological Union



DISCLOSURE INDEX

The annual report of the University of Divinity is prepared in accordance with:

AAS	Australian Accounting Standards
AASB	Australian Accounting Standards Board
ESOS	Education Services for Overseas Students Act 2000
ETRA	Education and Training Reform Act 2006
FMA	Financial Management Act 1994
FRD	A-IFRS Financial Reporting Directions
PAEC	Decision of Public Accounts and Estimates Committee of Parliament
RUG	Review of University Governance
SD	Standing Directions of the Minister for Finance issued under the Financial Management Act 1994

No.	Clause	Disclosure	Page(s)
STANDING DIRECTIONS OF THE MINISTER FOR FINANCE			
1	SD 4.2(g)	Report of Operations contains general information about the entity and its activities, highlights for reporting period and future initiatives and is prepared on a basis consistent with financial statements pursuant to the <i>Financial Management Act 1994</i> .	8-35
2	SD 4.2(h)	Report of Operations is prepared in accordance with Financial Reporting Directions.	33
3	SD 4.2(j)	Report of Operations is signed and dated by Chancellor or equivalent and includes date of Council Meeting at which Annual Report was approved.	8
4	SD 4.2(a)	Financial Statements are prepared in accordance with: <ul style="list-style-type: none"> • Australian Accounting Standards (AAS and AASB standards) and other mandatory professional reporting requirements; • Financial Reporting Directions; and • Business Rules. 	41
5	SD 4.2(b)	Financial Statements available, including: <ul style="list-style-type: none"> • Balance Sheet and income statement; • Statement of Recognised Income and Expense; • Cash Flows Statement; and • Notes to the financial statements. 	37-62
6	SD 4.2(c)	Signed and dated statement by Accountable Officer stating that financial statements: <ul style="list-style-type: none"> • Present fairly the financial transactions during reporting period and the financial position at end of the period; • Were prepared in accordance with Standing Direction 4.2(c) and applicable Financial Reporting Directions; and • Comply with applicable Australian Accounting Standards (AAS and AASB standards) and other mandatory professional reporting requirements. 	63
7	SD 4.2(d)	Financial Statements are expressed in the nearest dollar except where the total assets, or revenue, or expenses of the institution are greater than: <ul style="list-style-type: none"> • \$10,000,000, the amounts shown in the financial statements may be expressed by reference to the nearest \$1,000; and • \$1,000,000,000, the amounts shown in the financial statements may be expressed by reference to the nearest \$100,000. 	37-62
8	SD 4.2(e)	The financial statements were reviewed and recommended by the Audit Committee or Responsible Body prior to finalisation and submission.	64-65
9	SD4.5.5	Attestation on compliance with the Australian/New Zealand Risk Management Standard.	30



No.	Clause	Disclosure	Page(s)
FINANCIAL REPORTING DIRECTIONS			
10	FRD 03A	Accounting for Dividends	n/a
11	FRD 07A	Early Adoption of Authoritative Accounting Pronouncements	34
12	FRD 9A	Administered assets and liabilities	n/a
13	FRD 10	Disclosure Index	3-5
14	FRD 11	Disclosure of Ex-gratia Payments	n/a
15	FRD 15B	Executive Officer Disclosures	55
16	FRD 17A	Long Service Leave Wage Inflation and Discount Rates	41
17	FRD 19	Private Provision of Public Infrastructure	n/a
18	FRD 21B	Responsible Person and Executive Officer Disclosure in the Financial Report	55
19	FRD 22C	Details of consultancies over \$10,000 (refer to FRD for information required)	33
20	FRD 22C	Details of consultancies under \$10,000 (refer to FRD for information required)	33
21	FRD 22D	Manner of establishment and the relevant Minister	10
22	FRD 22D	Objectives, functions, powers and duties	10-11
23	FRD 22D	Nature and range of services provided including communities served	11-13
24	FRD 22D	Organisational structure and chart, including accountabilities	16-17
25	FRD 22D	Names of Council members	14-15
26	FRD22 & SD 4.2(k)	Operational and budgetary objectives, performance against objectives and achievements	16 & 32
27	FRD 22D	Occupational health and safety statement including performance indicator and performance against those indicators	29-30
28	FRD 22D	Workforce data for current and previous reporting period including a statement on employment and conduct principles	28
29	FRD 22D	Summary of the financial results for the year including previous 4 year comparisons	33-34
30	FRD 22D	Significant changes in financial position during the year	33
31	FRD 22D	Major changes or factors affecting performance	33
32	FRD 22D	Post-balance sheet date events likely to significantly affect subsequent reporting periods	55
33	FRD 22D	Summary of application and operation of the Freedom of Information Act 1982	29
34	FRD 22D	Statement of compliance with building and maintenance provisions of the Building Act 1993	34
35	FRD 22D	Statement on National Competition Policy	n/a
36	FRD 22D	Summary of application and operation of the Protected Disclosure Act 2012	29
37	FRD 22D	Summary of Environmental Performance.	30
38	FRD 22D	List of certain other information available on request (as specified in the FRD)	35
39	FRD 24C	Reporting of office based environmental impacts	30
40	FRD 25A	Victorian Industry Participation Policy in the Report of Operations	n/a
41	FRD 26A	Accounting for VicFleet Motor Vehicle Lease Arrangements on or after 1 February 2004	n/a
42	FRD 30A	Standard requirements for the design and print of annual reports	30
43	FRD 101	First time adoption	n/a
44	FRD 102	Inventories	n/a
45	FRD 103D	Non-Current physical assets	41-42
46	FRD 104	Foreign currency	37
47	FRD 105A	Borrowing Costs	n/a
48	FRD 106	Impairment of assets	42-43
49	FRD 107	Investment properties	n/a
50	FRD 109	Intangible assets	52
51	FRD 110	Cash Flow Statements	40
52	FRD 112C	Defined benefit superannuation obligations	n/a
53	FRD 113	Investments in Subsidiaries, Jointly Controlled Associates and Entities	n/a
54	FRD 114A	Financial Instruments	61-62
55	FRD 115	Non-current physical assets – first time adoption	n/a
56	FRD 119	Contributions by owners	n/a
57	FRD 119A	Transfers through contributed capital	n/a
58	FRD 120G	Accounting and reporting pronouncements applicable to the reporting period	n/a
59	FRD 121	Infrastructure assets	n/a

No.	Clause	Disclosure	Page(s)
FINANCIAL MANAGEMENT ACT 1994 (FMA)			
60	FMA 1994	Financial Statements:	37-65
	49 (a)	• Contain such information as required by the Minister;	
	49 (b)	• Are prepared in a manner and form approved by the Minister;	
	49 (c)	• Present fairly the financial transactions of the university during the relevant financial year to which they relate;	
	49 (d)	• Present fairly the financial position of the university as at the end of that year; and	
	49 (e)	• Are certified by the accountable officer in the manner approved by the Minister.	
EDUCATION AND TRAINING REFORM ACT 2006 (ETRA)			
61	ETRA, s. 3.2.8	Statement on compulsory non-academic fees, subscriptions and charges payable in 2013	31
DECISION OF PUBLIC ACCOUNTS AND ESTIMATES COMMITTEE OF PARLIAMENT			
62	PAEC	Financial and other information relating to the university's international operations.	35
UNIVERSITY COMMERCIAL ACTIVITIES			
63	University Commercial Activity Guidelines	• Summary of the university commercial activities	35
		• If the university has a controlled entity, include the accounts of that entity in the university's Annual Report	35





SECTION **A**
Report of Operations



CHANCELLOR'S STATEMENT

In 2013 the University of Divinity achieved two key aims: consolidation of its identity as an Australian University of Specialisation, and delivery of the first goals in its Strategic Plan, *Strengthening our Collegiate University*.

Two illustrations show how the University's identity and governance have matured.

The 2013 Graduation ceremony took place in St Paul's Cathedral in the heart of the city of Melbourne. This was the site of the very first conferral of degrees by the Melbourne College of Divinity, exactly one hundred years earlier. The location and colourful ceremony reflected well the ecumenical character and partnerships of the University of Divinity and its Colleges, and the contribution the University makes to theological scholarship and the formation of its graduates.

The most significant decision taken by the Council during the year was to amend the name of the University to 'University of Divinity'. This decision received ministerial approval from the Australian Government, allowing registration of the new name with the Australian Securities and Investment Commission.

The name was launched on 4 December 2013 together with an impressive new logo designed to reflect the collegiate shape of the University of Divinity.

During the year the University community also celebrated the news that its application for renewal of registration had been approved by TEQSA for the maximum period of seven years without conditions.

Along with this Annual Report for 2013, the Strategic Plan, the change of name and the renewal of registration are signs that a strong foundation has been built in the first two years of our operation as a University. The 2013 Annual Report was approved by the University of Divinity Council on 12 March 2014. The University of Divinity is well-placed in 2014 to deliver further strategic goals towards achievement of its vision, that together we empower our learning community to address the issues of the contemporary world through critical engagement with Christian theological traditions.



Dr Graeme L Blackman OAM
Chancellor

13 March 2014

VICE-CHANCELLOR'S STATEMENT



In 2013 the University of Divinity embarked upon a new three-year Strategic Plan. By the end of the year, nine Strategic Goals had been achieved, including a major reform of the University's governance.

The collegiate shape of the University has been refined and strengthened through the adoption of a new template for the Collegiate Agreement, the instrument which contracts the relationship between each College and the University. These Agreements will be signed in 2014, and accompanied by Compacts which define the partnerships that support each College and, through the Colleges, the University.

This collegiality was in evidence in the University's first, highly successful Leadership Retreat, held in Adelaide. This event brought together the Heads of its ten Colleges and senior staff from the Office of the Vice-Chancellor to plan for the future, and to continue to build strong relationships.

Financial structures were reformed by the Council in June 2013, following extensive consultations with the Colleges. New internal fees and payments have been put in place to ensure each part of the University is resourced equitably and sustainably to meet its commitments. This is a significant step not only in bringing financial structures into line with the principle of collegiality, but also in creating a new way of operating as a higher education provider in a constrained and competitive environment.

A new approach to risk management was successfully implemented during 2013. A University-wide risk profile has been constructed, monitoring universal standards and local needs at each College and in the Office of the Vice-Chancellor. This has proved an effective tool for strategic planning, and created a culture of co-operation in meeting challenges.

Academic governance has matured significantly in 2013 with the successful implementation of the reformed Academic Board and its Committees. The Board's achievements include a new accreditation process for the Colleges, which will improve monitoring of the quality and delivery of the University's awards across diverse Colleges. The changes will ensure that current and future students are readily able to identify the courses and Colleges that can meet their needs and that they are equipped with the University's Graduate Attributes.

In December the University launched a new website, www.divinity.edu.au, reflecting our new name and logo. This was accompanied by a new Learning Management System, known as ARK, and a digital library portal. These projects provide avenues by which the University's rich scholarship can be shared and further enriched, in teaching and learning, research and communication.

The strength of the University's performance was recognised through the success of the application to TEQSA for renewal of registration for a period of seven years without conditions. The stresses of subjection to intense external scrutiny twice in three years are outweighed by the unquestioned recognition of the University's past and present reputation for its scholarship.

I express my gratitude and appreciation to members of Council, the Academic Board and their Committees for their support for the University during 2013.

Professor Peter Sherlock
Vice-Chancellor



ABOUT THE UNIVERSITY

The University of Divinity promotes the highest standards of scholarship in theology, philosophy and ministry. Through scholarship, the University aims to address the issues of the contemporary world. Founded in 1910 as the Melbourne College of Divinity, the University has a long history of pursuing and achieving these aims.

All students and staff join the University through one of its Colleges. Each College is a unique learning community. The Colleges are supported by a wide range of churches and religious orders that together resource the University as a whole.

The University of Divinity is constituted by the Melbourne College of Divinity Act 1910 (the Act), and consists of ten Colleges and the Office of the Vice-Chancellor (OVC). As a Higher Education Provider established by an Act of the Parliament of Victoria, the University of Divinity is accountable to the Minister for Higher Education and Skills. Eight Colleges are situated in Victoria and one each in South Australia and New South Wales.

The Act provides for a Council as the governing authority of the University and an Academic Board to oversee academic programs and courses of study. Eleven of the sixteen members of Council are appointed by six churches, while a majority of Council members must be external to the University. The Academic Board includes a representative of each College, the Vice-Chancellor, Directors with academic responsibilities, and elected academic staff and student representatives.

The Act empowers the Council to make Regulations to govern the University. The Council, Academic Board and their Committees approve Policies and Procedures to ensure the University is well governed and meets its obligations to its staff and students. The Council appoints a Vice-Chancellor as the CEO of the University, and resources the OVC to support the Council, Academic Board, and collegiate system. The OVC employs senior executive officers and administrative staff to facilitate the work of the Council, Board and Colleges. Individual Colleges employ their academic and administrative staff.

Using powers under section 21 of the Act and rules set out in Regulation 3: Colleges, the Council may authorise a Collegiate Agreement with an approved institution which thereby becomes a College of the University. The Collegiate Agreement establishes a contractual relationship between that College and the University, which entails mutual undertakings. Through this relationship, academic staff and students of the College become members of the University. Once the Collegiate Agreement is signed, the College may apply to the Academic Board for accreditation to offer awards of the University. Each College is supported by one or more churches or religious orders. The University signs a Compact with each College and its respective partners to express the common mission of the parties. The Compact fosters engagement between all the supporters of a College, including the University.

Vision

Together we empower our learning community to address the issues of the contemporary world through critical engagement with Christian theological traditions.

Mission

We fulfil our vision through:

- excellence in learning, teaching, and research,
- stewardship of our resources, and
- engagement with the churches and community in Australia and internationally.

We demonstrate how to live in unity with diversity.

Purpose

The University of Divinity is a higher education provider offering awards in divinity and its associated disciplines, defined by the Melbourne College of Divinity Act as 'studies in religion and ministry practice directly related to Divinity in its contemporary, historical, social and cultural contexts.' In fulfilment of this purpose, the University seeks to instil five Graduate Attributes within each of its students. Commencing with processes initiated in 2013, these attributes will be implemented via a systematic review of course and unit learning outcomes over the next several years.

Graduate Attributes

- 1 Learn** Graduates are equipped for critical study, especially of Christian texts and traditions.
- 2 Articulate** Graduates articulate theological insight and reflection.
- 3 Communicate** Graduates communicate informed views through structured argument.
- 4 Engage** Graduates engage with diverse views, contexts and traditions.
- 5 Serve** Graduates are prepared for the service of others.



COLLEGES OF THE UNIVERSITY OF DIVINITY

Australian Lutheran College (ALC)

104 Jeffcott Street, North Adelaide SA 5006

As the post-secondary education provider of the Lutheran Church of Australia, ALC is shaping tomorrow's pastors, teachers and church workers who will think imaginatively about issues that affect all of life in the church and the world. They are learning to think faithfully and vitally about life and faith in the light of biblical and church teaching, and be effective spiritual leaders, educators, and workers who bring life and renewal in the church and communities they serve.

Catherine Booth College (CBC)

303 Royal Parade, Parkville VIC 3052

Although the CBC ministry focuses on the training of Salvation Army officers, University of Divinity units are open for enrolment to anyone. CBC seeks to prepare people who know God, know themselves, and know their mission. An integrated application of personal spiritual formation, structured educational grounding and focused skills development offers realistic and effective preparation for the lifelong learning process.

Catholic Theological College (CTC)

278 Victoria Parade, East Melbourne VIC 8002

CTC was established in 1972 by a group of dioceses and religious orders which agreed to act together as a confederated body in academic matters. This federation currently comprises the archdioceses of Melbourne and Hobart, the dioceses of Ballarat, Sandhurst and Sale, the Oblates of Mary Immaculate, the Salesians of Don Bosco, the Conventual Franciscan Friars, and the Dominican Friars. CTC is committed to the highest standards of teaching and research in philosophy and theology, within the Catholic tradition. It shares in the Church's mission to spread the Gospel, and provides academic formation for people committed to the pastoral service of the Church.

Morling College

120 Herring Road, Macquarie Park NSW 2113

Morling College was established in 1916 to train pastors for the Baptist Churches of NSW and the ACT. It has continued to do this ever since, but it has also come over the years to provide theological education for a wide variety of people and for a wide variety of purposes, and has moved into the training of counsellors and teachers. Morling College is evangelical in its theology, and it values spiritual formation, practical experience and intellectual rigour. The University of Divinity's higher degrees by research are available to Morling College students.

Sentir Graduate College of Spiritual Formation (Sentir)

99 Studley Park Road, Kew VIC 3101

Sentir is based on a partnership between the WellSpring Centre, Ashburton, and the Campion Ignatian Spirituality Centre, Kew, and offers specialist graduate courses in Spirituality and Spiritual Direction. The priorities of Sentir include the study of the Christian tradition of spirituality, and providing opportunities for ongoing research and praxis in specific spiritual traditions. The College is supported by the Carmelite Library.

St Athanasius Coptic Orthodox Theological College (SACOTC)

88-154 Park Road, Donvale VIC 3111

His Holiness Pope Shenouda III of blessed memory established SACOTC in 2000 through a papal decree. It is the leading Coptic Orthodox Theological institution in Australasia, and the first Coptic Orthodox Theological College in the world to receive accreditation. SACOTC became a College of University of Divinity on 7 December 2011. SACOTC is committed to endowing its students with a deep appreciation and understanding of Orthodox Christianity and Coptic heritage, through scholarship, research and the pursuit of academic excellence following the tradition of the Catechetical School of Alexandria. SACOTC provides academic formation for clergy and laity who serve the Church and also to those who wish to further their theological knowledge.

Stirling Theological College (Stirling)

44-60 Jacksons Road, Mulgrave VIC 3170

Stirling, the College of the National Conference of Churches of Christ in Australia, was established in 1907. Stirling is both evangelical and ecumenical in approach to theology and faith, and has a passion to receive and share the good news of God in Christ. Stirling delights in having Christians from different backgrounds to enrich the life of the community.

United Faculty of Theology (UFT)

29 College Crescent, Parkville VIC 3052

UFT is a co-operative venture in theological education involving three independent theological institutions using a common timetable who share staff and teaching facilities: Jesuit Theological College (Roman Catholic), Trinity College Theological School (Anglican) and the Uniting Church in Australia (Synod of Victoria and Tasmania) Theological College. UFT has provided ecumenically based education and research since 1969. Some students are preparing for ordination or lay ministry, others pursue the study of theology without any necessary commitment to the church or to its ministry.

Whitley College (Whitley)

271 Royal Parade, Parkville VIC 3052

Whitley College is the Baptist College of Victoria and a residential college of the University of Melbourne. A wide range of theological studies are possible at Whitley, whose mission is to equip women and men for leadership in church and society. Since 1891 Whitley has been a college marked by academic excellence, a strong sense of Christian purpose and a lively community.

Yarra Theological Union (YTU)

98 Albion Road, Box Hill VIC 3128

YTU is the result of cooperation of a number of provinces of religious institutes: Blessed Sacrament Congregation, Divine Word Missionaries, Discalced Carmelites, Franciscans (OFM), and Missionaries of the Sacred Heart, Pallottines, Passionists, and Redemptorists (Australia and New Zealand). As a centre of theological and ministerial education, YTU is initially concerned for students from the member institutes, and also accepts responsibility to provide such education for others. The ministerial aspect of the YTU program is not restricted to formation for priestly ministry.

COUNCIL

The University of Divinity's governing body is the Council. The Council is constituted by sections 7 and 8 of the Act. Council membership for 2013 is detailed in the table 'Register of Council Members'. Key strategic achievements of Council during 2013 included:

- Approval of the Strategic Plan for 2013-2015 'Strengthening our Collegiate University'.
- Adoption of new fee structures.
- Approval of the University's change of name to University of Divinity and of a new logo.
- A restructure of the Council's committees.
- Approval of a new Collegiate Agreement template for Colleges and a Compact template for Colleges and their key stakeholders. All Agreements will be signed by mid-2014 and all Compacts by the end of 2014.
- Internal reviews of two of the University's Colleges.
- Implementation of a new risk assessment process leading to construction of individual College Risk Profiles and a comprehensive University Risk Profile.



Register of Council Members

	Full Name	Position on Governing Body	Date of first appointment (Years on body)	Term of current appointment	Mode of appointment	MP or MLA	Expertise			Other relevant qualifications and / or experience
							Finance	Commercial	Higher Ed'n	
1	Dr Graeme Leslie Blackman OAM	Chancellor	1989 (23)	3 years ending 31 Dec 2014	External, appointed by the Anglican Church	No	Yes	Yes	Yes	BSc, BD, MTheol, PhD; Chairman, IDT Australia Ltd; Chairman, National Trust of Australia (Victoria); Chairman, National Stem Cell Foundation of Australia; Board Member, Medicines Australia; Council Member, Trinity College University of Melbourne; Board Member, Benetas.
2	Rev Dr Andrew Frank Menzies	Deputy Chancellor	6 May 2010 (3)	3 years ending 31 Dec 2015	Internal, appointed by the Churches of Christ	No	No	No	Yes	BA, BMin, MMin, DMin; Principal, Stirling Theological College; Member, Stirling Theological College Board.
3	Professor Peter David Sherlock	Vice-Chancellor	16 Apr 2012 (1)	5 years ending 15 Apr 2017	Internal, ex officio	No	No	No	Yes	BA(Hons), MA, DPhil; Member, Chapter of St Paul's Cathedral; Director, Australian and New Zealand Association of Theological Schools
4	Rev'd Associate Professor Michael Andrew Kelly	Chair of the Academic Board	18 Mar 2009 (4)	3 years ending 31 Dec 2016	Internal, ex officio	No	No	No	Yes	CSsR, BTheol, STM, MEd, PhD; Member, Academic Board of Yarra Theological Union; Member, Redemptorist; Provincial Council; Member, Council of Sentir Graduate College of Spiritual Formation; Executive Member, Victorian Association of Theological Field Education; Treasurer, Australian Catholic Theological Association; Executive Secretary, ASIOC Committee.
5	Emeritus Professor Sheila Bellamy	Honorary Treasurer	10 Feb 2010 (3)	2 years ending 31 Dec 2014	External, appointed by the Uniting Church	No	Yes	Yes	Yes	F CPA, DipFinMgt, BA, BEd, BTheol, MCom, MBA, MEd, PhD; formerly Pro Vice-Chancellor (Business), RMIT University; Board Member and Honorary Treasurer, Uniting Care Community Options; Member, UCA Assembly Reception of Ministers Committee; Board Member, UCA Centre for Theology and Ministry.
6	Emeritus Prof Peter Gregory Carpenter	Council	3 Aug 2006 (7)	3 years ending 31 Dec 2014	External, appointed by the Roman Catholic Church	No	No	No	Yes	BEd, BA (Hons) MA, PhD; Emeritus Professor, Australian Catholic University; Member, Senate of the Catholic Theological College.
7	Rev Msgr Dr Terence Robert Curtin	Council	31 Dec 1995 (17)	3 years ending 31 Dec 2015	Internal, appointed by the Roman Catholic Church	No	No	No	Yes	BEd, STL, STD; Board Member, Greythorn Primary School Board, St Bridget's Parish, Council Greythorn Parish Member, St Bridget's Parish, Senate Member, Catholic Theological College; Academic Board Member, Catholic Theological College; Academic Board Member, St Athanasius Coptic Orthodox Theological College.
8	Rev John Reuben Henderson	Council	21 Jun 2011 (1)	3 years ending 31 December 2013	Internal, appointed by the Lutheran Church of Australia	No	Yes	No	No	BTh, MTh; Principal, Australian Lutheran College; Member, Lutheran Church of Australia Commission on Theology and Interchurch Relations, and the Australian Roman Catholic/Lutheran Dialogue.

Full Name	Position on Governing Body	Date of first appointment (years on body)	Term of current appointment	Mode of appointment	MP or MLA	Expertise			Other relevant qualifications and / or experience
						Finance	Commercial	Higher Ed'n	
9 Emeritus Professor Margaret Anne Jackson	Council	21 Jun 2012 (1)	3 years ending 31 Dec 2014	External, appointed by Council	No	No	No	Yes	LLB, GradDipContEd, MABus, PhD; Emeritus Professor, Graduate School of Business and Law College of Business RMIT; Senior Research Fellow, CRC for Smart Services.
10 Ms Katrina Louise Lambert	Council	21 Nov 2013 (0)	3 years ending 31 Dec 2015	External, appointed by the Baptist Union of Victoria	No	No	Yes	Yes	BSocSci, MDiv(Hons)
11 Assoc Prof Ross Langmead	Council	1 Jan 2013 (0)	Deceased 29 June 2013	Internal, appointed by the Baptist Union of Victoria	No	No	No	Yes	BA, MEd, MA, BD(Hon), DTheol Missiologist, Whitley College; Secretary, Australian Association for Mission Studies; Convener, Mission Studies Network (Melbourne); Editorial Board Member, Australian Journal of Mission Studies.
12 Very Revd Dr Jost Andreas Loewe	Council	23 Aug 2010 (3)	3 years ending 31 Dec 2016	External, appointed by the Anglican Church	No	No	No	Yes	BA(Hons), MA, MPhil, PhD, FRHistS; Dean of Melbourne (St Paul's Cathedral); Council Member, Anglican Diocese of Melbourne; Trustee, Melbourne Anglican Trust Corporation; Director, Melbourne Anglican Foundation; Council Member, Melbourne Girls' Grammar School.
13 Mr Robert John Morsillo	Council	28 Apr 2010 (3)	2 years ending 31 Dec 2014	External, appointed by the Baptist Union of Victoria	No	Yes	No	Yes	BSc, BD, GradDipComDev, DipPubPol, MA(Comms); Group Manager Consumer Affairs, Telstra; Research Fellow, ARC Centre of Excellence for Creative Industries and Innovation.
14 Mr Joel Plotnek	Council	31 Dec 2007 (6)	2 years ending 31 Dec 2014	External, appointed by the Churches of Christ	No	Yes	Yes	No	CPA, BBus, BTheol(Hons); CEO, The Properties Corporation of the Churches of Christ; Senior Associate, FINISA (Financial Services Institute of Australasia).
15 Revd William James Uren SJ AO	Council	16 Aug 2006 (7)	3 years ending 31 Dec 2014	External, appointed by Council	No	No	No	Yes	BA (Hons); MA, BD, DipJuris, MLitt; DUniv (Hon); Rector, Newman College; Member, Newman College Council.
16 Ms Janet Whiting	Council	8 May 2013 (0)	3 years ending 31 Dec 2015	External, appointed by Council	No	Yes	Yes	No	BA, LLB; Partner, Corrs Chambers Westgarth; Deputy Chair, Victorian Major Events Company; Director, Tourism Australia, Director, National Australia Day Council; Chair, Corrs Women in Business
17 Revd Associate Professor Sean Fitzgerald Winter	Council	1 Jan 2013 (1)	3 years ending 31 Dec 2016	Internal, appointed by the Uniting Church	No	No	No	Yes	BA(Hons), DPhil; Professor of New Testament, Uniting Church Theological College; Member, Academic Board, Harvest Bible College; Editor, Pacifica, Australasian Theological Studies.
18 Ms Suzanne Norman	Council	26 April 2006 (6)	Resigned 3 May 2013	External, appointed by Council	No	Yes	Yes	No	BA, DipEd, BBus, CPA, AdvDip, Australian Institute of Company Directors; Director, Wesley Mission Victoria; Trustee, Environment Victoria Trust.



Council attendance in 2013

Members	Meetings Attended	Meetings Eligible	Notes
Dr Graeme Blackman	6	6	Chancellor
The Revd Dr Andrew Menzies	4	6	Deputy Chancellor
Prof Peter Sherlock	6	6	Vice-Chancellor
The Revd Assoc Prof Michael Kelly	6	6	Chair of Academic Board
Emeritus Prof Sheila Bellamy	6	6	Honorary Treasurer
Emeritus Prof Peter Carpenter	5	6	
The Revd Msgr Terence Curtin	5	6	
The Revd John Henderson	4	6	
Emeritus Prof Margaret Jackson	6	6	
Ms Katrina Lambert	1	1	Appointed 21 Nov 2013
The Revd Assoc Prof Ross Langmead	2	3	Deceased 29 June 2013
The Very Revd Dr Andreas Loewe	5	6	
Mr Robert Morsillo	5	6	
Ms Suzanne Norman	1	1	Resigned 3 May 2013
Mr Joel Plotnek	4	6	
The Revd William Uren	5	6	
Ms Janet Whiting	5	5	Appointed 8 May 2013
The Revd Assoc Prof Sean Winter	4	6	

Strategic Goals

In 2013 the University achieved nine of the Strategic Goals in the Strategic Plan 'Strengthening our Collegiate University 2013-2015'. These included three goals not due until 2014 or 2015. A further seven goals were nearing completion in early 2014. The completed goals are:

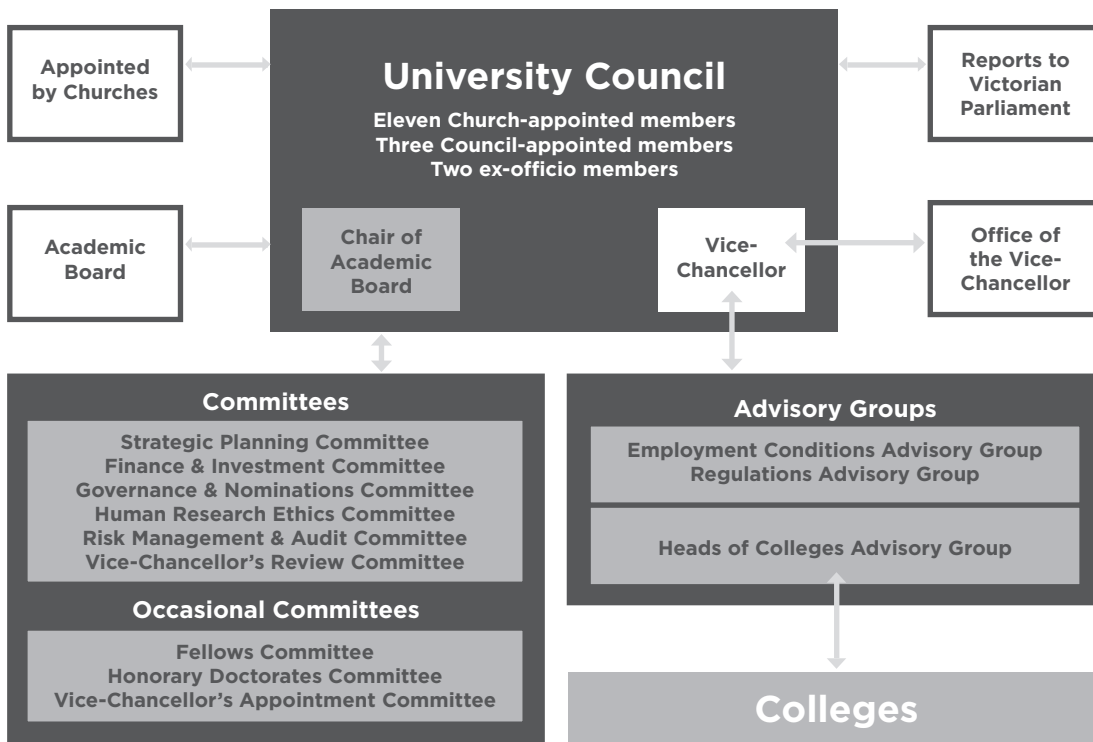
6.2	Digital library portal (completed June 2013, ongoing funding secured)
7.2	Internal audit and annual risk monitoring of Colleges (completed November 2013)
7.6	All committees to be reviewed (completed December 2013)
7.7	New logo and branding (completed December 2013)
8.1	Policy on General Reserve Funds (completed October 2013)
8.3	New fee structures (completed June 2013, now in implementation phase)
8.4	5% of expenditure on libraries (completed June 2013, now in implementation phase)
8.5	Culture of risk awareness (completed November 2013, now in ongoing implementation)
9.3	Articles in The Conversation under University name (completed November 2013)

Council committees

In 2013 the Council reviewed its committee structure to maximise strategic outcomes. This led to the reduction in the number of Council standing committees to five: Finance and Investment; Governance and Nominations; Human Research Ethics; Risk Management and Audit; and Strategic Planning. Those committees whose work is more operational in nature – Employment Conditions, Regulations – now report to the Vice Chancellor as advisory groups.

The Council appoints a Vice-Chancellor's Review Committee which annually reviews the Vice-Chancellor's performance and recommends key performance indicators to the Council for approval. The Fellows and Honorary Doctorates Committees meet when required to transact business under their terms of reference.

University of Divinity Governance



Academic Board

The Academic Board is constituted by Regulation 2 of the Council, as required by the Act. As the body with oversight of academic affairs, it has primary responsibility for rigorous debate and discussion about the determination of academic strategy and the formulation of academic policy at the University.

Membership includes the chief academic officer of each College of the University, four elected academic staff, two elected students (one coursework, one research), the Vice-Chancellor, four Directors, and the Chairs of Academic Board Committees who are not otherwise members of the Board. The Chair of Academic Board is elected by Academic Board, and is an ex-officio member of the University Council.

Much of the work of Academic Board is conducted by its five standing Committees, whose terms of reference are found in the Determinations to Regulation 2. These committees are: Academic Quality and Standards; Learning and Teaching; Library and Academic Resources; Research; and Student Services. Academic Board also appoints various working groups and panels to discharge particular tasks. These include the Academic Promotions Panel and the Research Grants and Scholarships Working Group.

Academic Board appoints Chairs of Examiners annually for each field of study – Humanities; Biblical Studies; Christian Thought and History; and Theology: Mission and Ministry. Chairs of Examiners receive reports on the assessment of HDR theses and oversee the moderation of coursework results.

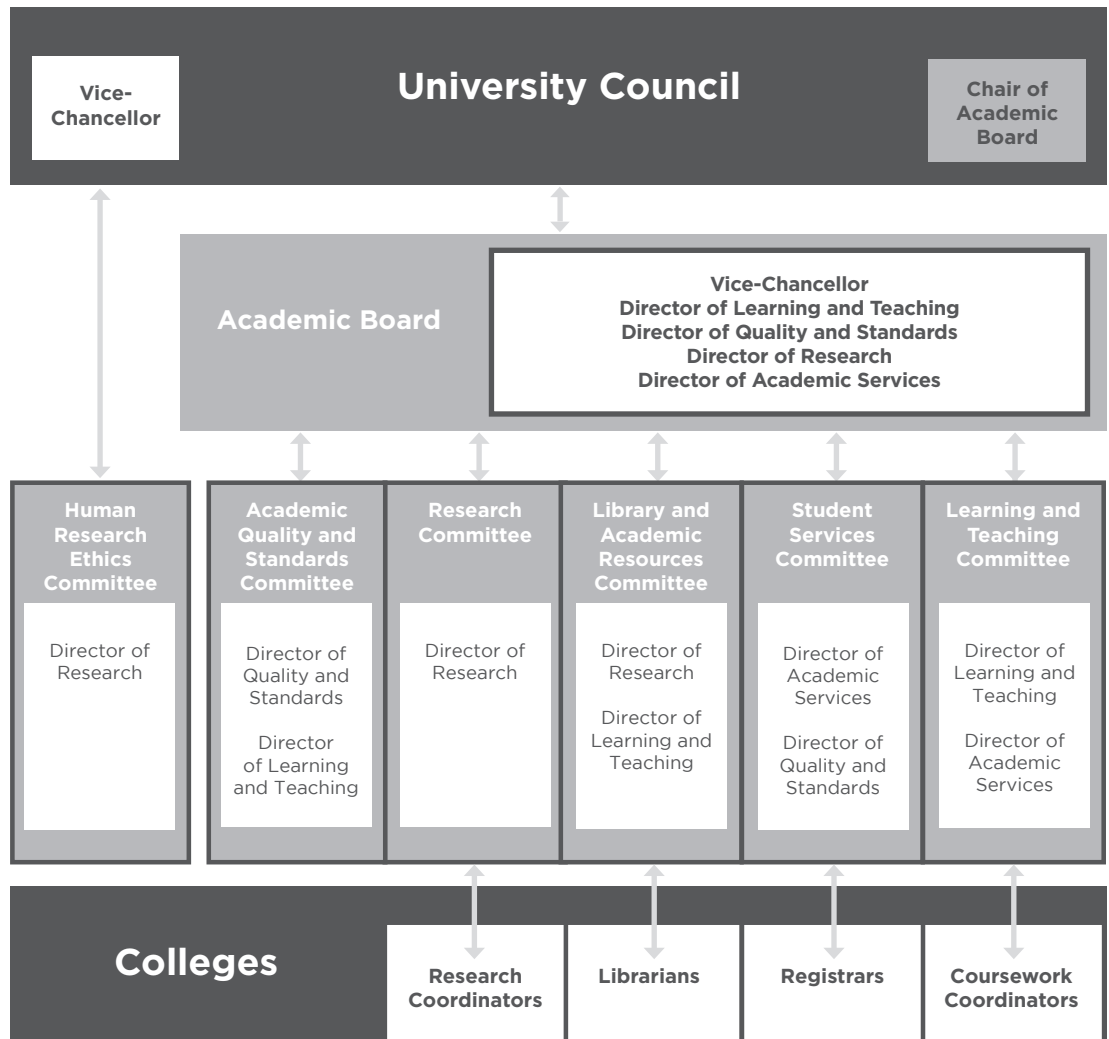
Key strategic achievements of Academic Board in 2013 included:

- Benchmarking agreement finalised with the Sydney College of Divinity and the Australian College of Theology.
- Completion of the Digital Resources Project.
- Oversight of the peer-reviewed journal *Pacifica*, now wholly owned and operated by the University.
- Approved the report and recommendations of the Diplomas and Advanced Diplomas Course Review Panel and approved an implementation plan to take effect in 2014.
- Approved an implementation plan to enact the recommendations of the Doctoral Course Review Panel in 2014.
- Approved Terms of Reference and membership of the Undergraduate Degrees Course Review Panel, to report in 2014.

Academic Board attendance in 2013

Members	Meetings Attended	Meetings Held	Notes
The Revd Assoc Prof Michael Kelly	6	6	Chair
Prof Peter Sherlock	6	6	VC
The Revd Dr Stephen Haar	4	6	ALC
The Very Revd Assoc Prof Shane Mackinlay	6	6	CTC
The Revd Dr Ian O'Harae	5	6	Morling
Dr Magdi Awad	2	6	SACOTC
Major Dr Geoff Webb	4	6	CBC
Dr Michael Smith	4	6	Sentir
Mr John Williamson	6	6	Stirling
The Revd Dr Don Saines	5	6	UFT
Mr Bruce Tudball	6	6	WHT
The Revd Dr Chris Monaghan	5	6	YTU
Dr Callan Ledsham	6	6	Field A
Dr Catherine Playoust	5	6	Field B
Dr Janette Gray	5	6	Field C
Dr Frances Baker	5	6	Field D; Deputy Chair
Mr Kiran (Robert) Krishna	5	5	Student
Ms Cath McKinney	4	5	Student
Prof Hamish Coates	1	1	Chair of AQSC
Dr Peter Price	6	6	Chair of LTC
Prof Mark Lindsay	5	6	Director; Chair of LARC
Dr Alan Niven	3	6	Chair of RC
Mr Jeff Reaney	5	6	Director; Chair of SSC
Mr John Bartholomeusz	4	6	Director
The Revd Dr John Capper	6	6	Director

University of Divinity Academic Governance



OFFICE OF THE VICE-CHANCELLOR

Vice-Chancellor

Professor Peter Sherlock BA(Hons) MA DPhil

The Vice-Chancellor is responsible for strategic leadership of the University and for enhancing collegiality throughout the Colleges of the University, exercising general oversight of educational and administrative affairs (Regulation 1.1A).

Director of Academic Services

John Bartholomeusz BA DipEd GradDipComputing DipMgmt

The Director of Academic Services coordinates enrolment and admissions, oversees examinations and results, manages the accreditation of units and lecturers, and confirms coursework graduands.

Director of Administration

Jeff Reaney MBA MProfEd&Trng GradDipHRM

The Director of Administration is responsible for the administrative services, property, records and publications of University of Divinity (Regulation 1.1B).

Director of Finance

Tricia Lewis BCom(Hons)

The Director of Finance is responsible for the financial operations of the OVC, research funding, and implementing funding policies established by the University Council's Finance and Investment Committee.

Director of Learning and Teaching

The Revd Dr John Mark Capper BE(Hons) BTh(Hons) DipMin DipSocSc CertIVTAA PhD

The Director of Learning and Teaching coordinates staff development and course development and review across the University and its Colleges to nurture excellence in the area of learning and teaching.

Director of Quality and Standards

Jit Li Au BSc PDM

The Director of Quality and Standards manages the systems necessary to ensure the University meets the compliance requirements of state and federal government agencies and administers the collection and analysis of survey data.

Director of Research

Professor Mark Lindsay BA (Hons) PhD GradDipTheol FRHistS

The Director of Research has overall responsibility for the development and implementation of the University of Divinity's research agenda and strategy, including research training, competitive grant funding, research collaborations, and policy frameworks.



AWARDS

The University of Divinity offered the following awards in 'divinity and its associated disciplines' in accordance with the Melbourne College of Divinity Act 1910 and in its approved area of specialisation 'Philosophy and Religious Studies' in 2013.

Coursework awards

Diploma	Diploma in Theology. Specialisations: Counselling; Chaplaincy; Education; Pastoral Ministry; Philosophy; Social Justice; Youth Ministry.
Advanced Diploma	Advanced Diploma in Theology. Specialisations: Counselling; Chaplaincy; Education; Pastoral Ministry; Philosophy; Social Justice; Youth Ministry.
Bachelor	Bachelor of Ministry; Bachelor of Theology; Bachelor of Arts / Bachelor of Theology (with Monash University); Bachelor of Theology (Honours).
Graduate Certificate	Graduate Certificate in Theology. Specialisations: Ageing (Ethics and Pastoral Care); Biblical Languages; Educational Chaplaincy; Guiding Meditation; Ignatian Spirituality; Leadership, Spirituality and Organisational Practice; Liturgy; Religious Education; Research Methodology; Spirituality; Supervision (Spiritual Direction); Teaching Religious Education; Supervision (Spiritual Care in Healthcare Practice); Supervision (Pastoral Ministry).
Graduate Diploma	Graduate Diploma in Theology. Specialisations: Biblical Languages; Biblical Studies; Church History; Faith Community Care; Faith Leadership; Liturgy; Ministry Studies; Missiology; Moral Theology; Pastoral Care; Philosophy; Religious Education; Social Justice; Spiritual Direction; Spirituality; Systematic Theology. Graduate Diploma in Counselling.
Master	Master of Arts (Theology). Specialisations: Biblical Studies; Church History; Faith Leadership; Liturgy; Moral Theology; Pastoral Care; Philosophy; Social Justice; Spiritual Direction; and Spirituality. Master of Arts (Education and Theology); Master of Divinity; Master of Theological Studies.

Research awards

Master	Master of Philosophy; Master of Theology.
Doctor	Doctor of Philosophy; Doctor of Theology.

Higher doctorates

Doctor of Divinity; Doctor of Sacred Theology (honoris causa)

Awards in teach-out mode

The following awards are being taught out and further enrolments are not accepted:

Diploma	Associate Diploma in Ministry; Diploma in Ministry; Advanced Diploma in Ministry.
Graduate Diploma	Graduate Diploma in Ministry.
Master	Master of Arts; Master of Divinity (Honours).
Doctor	Doctor of Ministry Studies.

ENROLMENT STATISTICS

Student Enrolment Summary 2013

	Coursework	Research
Full Time	354	38
Part Time	1193	59
Total	1547	97

Undergrad Coursework	Part Time	Full Time	Total Students	Total EFTSL	Total Units
Ass Dip Min	0	1	1	0.38	3
Dip Min	8	1	9	1.56	12
Dip Theol	147	9	156	49.27	403
Adv Dip Min	23	2	25	6.38	49
Adv Dip Theol	13	4	17	4.94	37
BMin	11	48	59	31.88	257
BTheol	225	175	400	214.92	1712
BTheol (Hons)	1	3	4	1.75	12
Total	428	243	671	311.08	2485

Postgrad Coursework	Part Time	Full Time	Total Students	Total EFTSL	Total Units
Grad Cert	230	1	231	58.39	473
Grad Dip Theol	227	18	245	82.18	505
MA (Theol)	141	21	162	60.51	354
MDiv	72	27	99	46.34	274
MTS	82	43	125	54.79	308
MA (EdTheol)	13	1	14	4.50	27
Total	765	111	876	306.71	1941

Postgrad Research	Part Time	Full Time	Total Students	Total EFTSL
MA	9	0	9	3.17
MPhil	1	0	1	0.75
MTheol	10	4	14	7.75
DMinStuds	1	0	1	0.50
PhD	32	27	59	52.33
DTheol	7	7	14	12.50
Total	60	38	98	77.00



GRADUATION 2013

The annual graduation ceremony was held on 2 May 2013 at St Paul's Cathedral, Melbourne, location of the first conferral ceremony of the Melbourne College of Divinity one hundred years previously, in May 1913. Music was provided by the Cathedral organ and by the Box Hill Salvation Army Band, acknowledging two of the many traditions in the University. The graduation address was delivered by Ms Julie Edwards, CEO of Jesuit Social Services. The number of awards conferred is detailed below.

Associate Diploma	6
Diploma	22
Advanced Diploma	10
Bachelor of Theology	67
Bachelor of Theology (Hons)	2
Graduate Certificate	50
Graduate Diploma	86
Master of Theological Studies	24
Master of Divinity	15
Master of Divinity (Hons)	1
Master of Arts (Theology)	16
Master of Arts	10
Master of Theology	6
Doctor of Philosophy	3
Doctor of Theology	4
Total	322

DIRECTORS' REPORTS

Academic Services

In 2013, the Academic Services Department conducted a review of admission and re-enrolment, resulting in the implementation of a revised set of enrolment processes for the 2014 academic year. The planning flowing from this review has clarified tasks and responsibilities and has removed the duplication of tasks in previous processes. Expected outcomes are an increased level of accuracy and faster turnaround times for students, with a reduction in the administrative resources required.

The Academic Services Department also implemented a revised system for proposing, approving and revising units of study, resulting in a more cohesive, accurate and efficient process and ensuring that units and timetables can be published within timelines set by Government.

In 2013, the Learning and Teaching Committee replaced the Coursework Studies Committee as the committee which reports and makes recommendations to Academic Board on all the University's coursework awards, including the monitoring of the teaching and examination of these awards.

The assessment of student unit evaluations was further improved during 2013, with University-wide reporting strengthened to identify units with a high level of non-positive (i.e. negative or neutral) responses. Student feedback continues to show a high level of satisfaction in all Colleges.

The Director of Administration, on behalf of the Chairs of Examiners, reported that examinations for 2013 had been conducted in accordance with the Regulations and Procedures of the University.

The Colleges are the main providers of student support and student surveys reveal a high degree of student satisfaction. Class sizes usually less than 20 and dedicated academic staff promote a climate of learning in communities of scholarship. Each College handbook provides students with information regarding support services. The Director of Academic Services supports the Student Services Committee of Academic Board.

Facilities at the OVC accommodate people with movement disabilities. Colleges' handbooks provide students with information regarding support services for disabled students, who are also encouraged to discuss their needs with College staff at enrolment, so their needs can be accommodated as much as possible.

Learning and Teaching

The tasks and the vocation of Learning and Teaching characterise the work of the University. Primarily the task of the Colleges, the University as a whole seeks to develop skills, excellence and reputation in this area, with its mission statement prioritising "excellence in learning, teaching and research". The University's commitment to realise the mission statement was demonstrated by the appointment of a Director of Learning and Teaching, who began in April 2013.

During 2013 the manifold Diplomas of the University (including Associate and Advanced Diplomas and their specialisations) were reviewed. The revised awards, shaped by the University's Graduate Attributes, are simplified in structure and reduced in number. They will articulate clearly and effectively into other awards. During 2014 this model will be applied to the University's degrees, including the consideration of a new award attractive to school leavers. All awards will have their learning outcomes reshaped to meet the University's Graduate Attributes.

A Learning Management System, ARK, has been developed and will be implemented across Colleges of the University in 2014, allowing for more effective, contemporary and integrated operation of learning



and teaching processes. Teachers are role models of learning, and show this through their commitment to their vocation, to their students and to scholarship. The first annual Teaching for Learning event was held in late 2013 and further training of teaching staff in the particulars of the use of ARK will occur in early 2014. The adoption of this system builds on other information systems, and like them will use TAMS (Theological Academic Management System, the University's student database) for authentication, thus allowing "single sign on" to University systems. This allows greater efficiency for teaching and administrative staff, as well as greater consistency and accessibility for students.

A formal process of induction for new academic staff begins in 2014 and requirements for ongoing accredited professional development for teaching staff are being evaluated. Direct means of supporting student learning will remain a key focus, with ARK being the first major contribution. Further developments will include provision of English language support. Student involvement in the review of diplomas and in the review of CPE (Clinical Pastoral Education) has provided useful integration of their perspectives and insights into the development of key processes.

Research

2013 was a strong year for research performance across the University, from both higher degree by research students and academic staff. Student numbers have remained at a level consistent with recent years.

Commencing Higher Degree by Research Students, 2009-2013

Beginning	Doctoral	Research Masters	Total
2009 (semester 1)	7	10	17
2009 (semester 2)	1	5	6
2009 (total)	8	15	23
2010 (semester 1)	3	2	5
2010 (semester 2)	6	7	13
2010 (total)	9	9	18
2011 (semester 1)	7	7	14
2011 (semester 2)	1	5	6
2011 (total)	8	12	20
2012 (semester 1)	10	11	21
2012 (semester 2)	8	2	10
2012 (total)	18	13	31
2013 (semester 1)	17	4	21
2013 (semester 2)	14	1	15
2013 (total)	31	5	36
Upgrading from master to doctorate			2

The University graduated 18 higher degree by research students at the May graduation ceremony, 7 of whom had completed doctorates.

In June the University submitted its best Higher Education Research Data Collection (Publications) return since 2004.

Unweighted Research Publications 2005-2012

2005	2006	2007	2008	2009	2010	2011	2012
33	41	46.06	57.18	59.5	52	63.8	73.8

The strength of the University's research culture is due in part to the honorary researchers appointed by the Academic Board. Appointments are made, on application, to one of three categories: Honorary Research Fellow (3 years renewable); Honorary Research Associate (3 years renewable); Honorary Postdoctoral Associate (5 years post-PhD, non-renewable).

Honorary Researchers

	January 2013	December 2013
Fellow	9	12
Associate	17	19
Postdoctoral Associate	4	5
Total	30	36

Research activity throughout the University is facilitated largely by the provision of internal competitive research grants to members of academic staff and higher degree by research students. The Research Grants and Scholarships Working Group of the Research Committee meets to award grants three times per year.

Internal Competitive Research Grants 2013

Small Grants	Student Travel Grants	Staff Travel Grants	Library Research Acquisitions	Total
\$22,325	\$16,638	\$52,856	\$44,014	\$135,833

In July, a University-wide database discovery layer was made available to all students and staff. This completed a major resourcing project commenced in 2012, by which all academic staff and students of the University now have access to a central portal through which full-text searches of Religion and Philosophy databases from three major vendors can be undertaken. The discovery layer project was overseen in its development by the newly established Library and Academic Resources Committee of the Academic Board.

Also in July, the University commenced a partnership with Monash University for the provision of tailored research supervision training. Twelve members of academic staff received induction and training over two days, in workshops facilitated by Emeritus Professor Max King (Monash University) and the University of Divinity's Director of Research, Professor Mark Lindsay. Similar workshops are planned for 2014 and 2015.

A major review of the University's doctoral awards was completed in August. Positively, the review affirmed the strength of the two doctoral courses, noting in particular a 300% increase in admissions to the PhD since 2010, and attrition and completion rates better than the national average. Longer-term recommendations arising from the review will be implemented during 2014. These recommendations will engage with current conversations within the Australian university sector around best-practice pathways to doctoral education.

The semesterisation of commencements for research students, implemented for the first time in February, has enabled the provision of better orientation activities and the facilitation of a stronger research student cohort. This initiative was built upon in December 2013 when, for the first time, the University managed a single admissions and scholarships round for all prospective research students.



Research Performance

Comparative Enrolment Numbers for HDRs 2009-2013

		2009	2010	2011	2012	2013
MA	Part Time	13	11	12	12	9
MA	Full Time	5	9	5	2	0
MA	Total	18	20	17	14	9
MTheol	Part Time	22	16	12	11	10
MTheol	Full Time	10	8	4	8	4
MTheol	Total	32	24	16	19	14
DMinStuds	Part Time	15	10	7	4	0
DMinStuds	Full Time	1	1	1	0	1
DMinStuds	Total	16	11	8	4	1
PhD	Part Time	14	13	14	21	32
PhD	Full Time	17	17	18	22	27
PhD	Total	31	30	32	43	59
DTheol	Part Time	8	11	12	8	7
DTheol	Full Time	7	8	11	8	7
DTheol	Total	15	19	23	16	14
Students	Total	112	104	96	96	97

Comparative Enrolment by EFTSL for HDRs

Year	2008	2009	2010	2011	2012	2013
EFTSL	71.17	68.00	61.50	56.04	59.09	76.25

Human Research Ethics Committee

The HREC was required to report to the National Health and Medical Research Council (NHMRC) on relevant activities for the period 1 January 2012 to 31 December 2012. The Report was submitted by the due date of 31 March 2013, and duly accepted by the NHMRC. The NHMRC responded on 21 October 2013, noting that the HREC met all the requirements of the National Statement (2007) for the period of reporting.

The Committee met in person four times in 2013, with one other meeting being conducted electronically. There was a total of 15 new applications. Of those 15 applications, 8 research proposals went before the meetings of the full Committee for ethical clearance, and were approved subject to minor amendments. The remainder were projects substantially based on published works and/or other material in the public domain and thereby required ethical notification, but not clearance. There were no applications that were denied clearance.

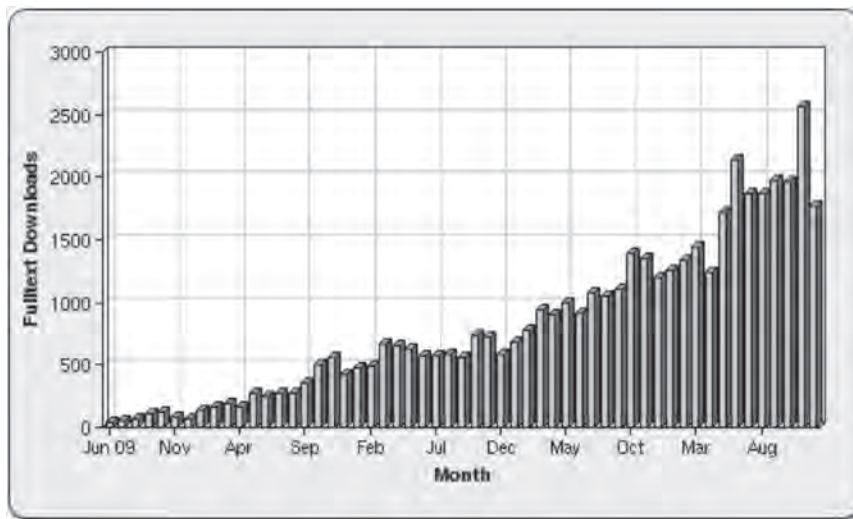
The HREC will be reviewed in 2014 against its membership and terms of reference.

Publications and promotion

In 2013 the University of Divinity acquired ownership of the peer-reviewed international journal *Pacifica*, cementing its association with the journal since its inception in 1988. The University has been a formal sponsor since 1992 and the journal's major corporate sponsor in recent years. Over the years University faculty have been editors and book editors, have served on the executive and editorial boards, and provided many articles reported to government through the HERDC process.

Research and Reporting Repository

The University of Divinity’s Research and Reporting Repository continues to be utilised as a valuable resource for researchers and students worldwide, with full text downloads continually increasing since the facility became available in 2009.



The following table shows the number of full text downloads made per country during 2013. These figures were obtained using the IRStats reporting tool. University of Divinity’s Research and Reporting Repository reaches a wide international audience of significant size.

Country - Column 1	Downloads	Country - Column 2	Downloads
United States	6631	Nigeria	77
Australia	2555	Iceland	67
Canada	1478	Ukraine	61
United Kingdom	1179	Israel	58
Germany	1150	Kenya	56
Country unknown	1123	Pakistan	55
Japan	653	Belgium	55
New Zealand	601	Finland	44
India	536	Turkey	41
China	527	Viet Nam	41
France	399	Zimbabwe	39
Indonesia	325	Ethiopia	38
Philippines	241	Greece	37
Czech Republic	231	Denmark	37
Netherlands	196	Austria	36
Sweden	189	Samoa	36
Italy	169	Thailand	36
South Africa	142	Fiji	33
Poland	123	Egypt	33
Singapore	118	Switzerland	31
Spain	104	Portugal	31
Hong Kong	101	Taiwan (Province of China)	31
Korea, The Republic of	100	Mexico	28
Russian Federation	99	Hungary	28
Brazil	96	Luxembourg	26
Romania	95	Serbia	24
Malaysia	92	Norway	24
Unknown (but within EU)	84	Uganda	24
Ireland	81	Ghana	21
Myanmar	79	Colombia	19



Quality and Standards

The Quality and Standards Department maintains and fosters awareness of current rules and regulations of relevant government agencies throughout the University's Colleges, and maintains channels of communication with relevant government agencies including the Department of Education, Department of Immigration and Citizenship and the Tertiary Education Quality and Standards Agency (TEQSA).

Throughout 2013 the Department submitted data files to the Department of Education according to the government's reporting schedule, in order to meet the quality assurance and regulation performance targets as assessed by TEQSA.

Building on the experience and success from the approval of the University of Divinity's application for Renewal of Registration as an Australian University of Specialisation, the Department is in the process of reviewing policies and processes in preparation for the CRICOS Reregistration application, to be submitted in early 2014.

The Director of Quality and Standards supports the Academic Quality and Standards Committee of Academic Board by preparing data and reports for analysis. The Committee is developing strategies to benchmark academic performance against other institutions, undertake systematic reviews of student survey data and make recommendations on these matters to the Academic Board.

Most of the overseas students enrolled at the University are recommended and sponsored by a church or similar body in their own country.

Overseas students studying on student visas comprised 4% of the University's total student population. The University of Divinity does not actively market internationally; it facilitates students who are committed to theological education, teaching and research within an ecumenical and inter-religious context.

In 2013, the University continued to be compliant with the requirements of the Education Services for Overseas Students (ESOS) Act 2000 and the National Code 2007, with a strong focus on student services provided to support overseas students.

Colleges appoint their teaching staff and such appointments must be approved by Academic Board, as must supervisors of research students. Most supervisors are College appointees, while external supervisors are drawn from other universities in Australia or overseas or are honorary researchers of the University of Divinity.

All members of the University, including staff and students, are required to order their behaviour according to the Statement of Rights, Responsibilities, and Conduct of Members of the University, available on the University website. Any member of the University may lodge a grievance if they consider that behaviour toward them is not in accordance with the Statement. Employees at the OVC and at Colleges have been correctly classified in workforce data collections.

Academic Staff Profile

Age	21-30		31-40		41-50		51-60		61-70		71-80		over 80	
	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013
Bachelor	0	0	2	1	6	1	9	0	6	1	0	0	1	0
Postgrad/	2	0	2	1	10	1	0	7	5	1	1	0	0	0
Grad Dip	0	0	0	0	5	9	10	15	16	12	3	2	0	0
Master	0	0	4	3	12	18	24	10	21	29	8	14	1	4
Doctor	2	0	2	0	6	0	3	0	4	0	0	0	0	0
Other Degrees	0	0	3	0	3	0	4	0	8	0	2	0	0	0
No Information	4	0	13	5	42	29	50	32	60	43	14	16	2	4
Total	4	0	13	5	42	29	50	32	60	43	14	16	2	4

Administration

The Administration Department ensures the effective operation of the OVC, including staff development and performance, maintenance of a safe and effective working environment, maintenance of buildings, grounds and equipment.

To enable the continued smooth operation of the Council, Academic Board, and their Committees, a Committees' Register is maintained to ensure currency. Administrative policies and procedures are developed and reviewed as required and a Policy Register is current and maintained. A Policy Management System, incorporating a Policy and Procedures Manual, Policy Register, Cycle of Review and Document Control System, will be constructed in 2014.

In 2013 Administration worked closely with other departments to improve administrative processes, with the result that a uniform fee collection and enrolment process will be implemented in 2014. To achieve improved control of the University's assets, a computerised asset management system was implemented in 2013. A marketing strategy is currently being developed for the University in consultation with the Colleges and is scheduled for completion by June 2014.

Workplace data and staff matters

Annual performance appraisals for staff at the OVC were conducted in November and December 2013, from which a Staff Development Program will be developed for 2014. A new salary scale was developed and implemented in 2013 in consultation with staff and Council's Employment Conditions Committee. New employment contracts, in accordance with the Higher Education Industry – General Staff Award 2010 and Academic Staff Award 2010, were negotiated and implemented before the end of 2013.

In 2013, 14 staff were employed by the Council at the OVC (13 FTE), unchanged from 2012. Colleges employ their own academic and general staff and staff succession planning is monitored across the University by each College and by the OVC. The Vice-Chancellor hosted an inaugural Heads of College Retreat in 2013, from which the external facilitator prepared a comprehensive report. This successful initiative will be repeated in 2014.

No actions or operations in relation to the Protected Disclosure Act 2012 took place during 2013 in relation to the University, nor were any disclosures required by that Act made.

No religious test is applied in relation to employment and a Statement of Rights, Responsibilities and Conduct of Members of the University was introduced in 2013. No applications were made by, or relating to, University of Divinity under the Freedom of Information Act 1982 during 2013 and no grievances were referred to the Victorian Ombudsman during the year.

Occupational Health and Safety

The University's intention is to provide a safe and healthy workplace for staff and visitors. Regular OH&S Committee meetings were held throughout 2013 and hazard inspections conducted at the OVC by the Occupational Health and Safety Committee, which reports to the Risk Management and Audit Committee of Council. Only one incident occurred during 2013 which however, did not result in lost time and an investigation resulted in a recommendation designed to prevent a reoccurrence of a similar incident.

Goals achieved during 2013 included training of a third staff member in Level 2 First Aid, purchase of a defibrillator and associated staff training, and access to a 24/7 student assistance line for international students who require immediate help outside of office hours.

Maintenance activities at the OVC in 2013 included regular testing of the early warning fire detection system, fire extinguisher checks, electrical testing and tagging of all electric devices, and hazard inspections in January and July.

System improvements during 2013 included revision of three key policies, the OVC Occupational Health and Safety Policy, the General Occupational Health and Safety Policy, and the OVC Fire Protection: Inspection and Maintenance Policy. Related documents were updated during the year, including:

1. Hazard and Incident Report Form
2. Employee Orientation Checklist



3. Risk Assessment Form
4. Register of Injuries within the Hazard and Incident Tracker.

Goals for 2014 include review of membership of the OVC OH&S Committee, new procedures for monitoring OH&S compliance in the University's Colleges, and the engagement of expert assistance to audit and refine further the OVC's OH&S systems.

Management Plans

The University of Divinity's three-year Business Plan 2013-2015 will be redesigned in 2014 and will reflect initiatives at the Colleges and the OVC. This updated Business Plan, which will support the University's Strategic Plan, will drive the 2015 budget and forecasts for 2016 and 2017. The current Capital Plan 2012-2016 will be updated in 2014 to capture any changes since the 2013 annual review. The Campus Master Plan is scheduled for revision by the end of February 2014.

Risk Management

Council's Risk Management and Audit Committee works closely with senior management at the OVC in monitoring levels of risk across the University and formulating initiatives to ameliorate the level and incidence of risks. A comprehensive annual reporting process for Colleges, incorporating the Financial Alert Protocols, was constructed and implemented during 2013. A Risk Management Profile for each College and the OVC was prepared as a result of this process, from which a University Risk Profile was developed. Measures have been instituted to reduce the level of risk in areas identified as being high risk. During 2014 measures will be developed and implemented to strengthen the University's Risk Management processes, which are consistent with AS/NZS ISO 31000:2009. Internal audits are conducted of two Colleges each year. All University awards comply with the Australian Qualifications Framework.

A comprehensive review of the OVC's insurance coverage (contents, fire, burglary) and the University's professional indemnity was conducted during 2013, which resulted in the amount of cover for contents being increased. Areas of potential overlap of insurance cover between the OVC and the Colleges were investigated. Cover was obtained for the University's Research Department also, which relocated to the Centre for Theology and Ministry at Parkville in 2013.

Environmental performance

University managers and their staff are very cognisant of environmental issues and seek to minimise resource usage while maximising environmental performance. The OVC monitors paper usage and the disposal of recyclable waste. This Annual Report has been prepared in accordance with FRD 30A *Standard requirements for the design and print of annual reports*. The Campus Master Plan provides a series of master planning principles that reflect values placed on the landscape, the architectural quality of our collective buildings, and the ways in which to ensure an environment that facilitates and enhances academic work. In addition to master planning principles, the Campus Master Plan articulates space planning principles governing the allocation of space across the university's Colleges.

Publicity and marketing

The University's website continues to be the major avenue of disseminating information to member churches and the wider public regarding courses, enrolments, public lectures, seminars and conferences. Each College produces a wide range of brochures and publications to support their individual promotional activities. A marketing and communications strategy is being developed in partnership with the Colleges and will be implemented during 2014.

Finance

Fees

Non-academic fees levied by the university during 2013 were application fees of \$180 for international students and for those applying for the Graduate Diploma in Spiritual Direction. In accordance with government rulings this is the only approved course for which application fees were charged.

Fees for 2013 were increased by up to 18%. Payments to Colleges, supervisors and libraries increased in line with the fee increases.

Tuition Fees for 2013

Undergraduate awards

(Associate Diploma in Ministry, Diploma in Ministry, Advanced Diploma in Ministry, Diploma in Theology, Advanced Diploma in Theology, Bachelor of Theology, Bachelor of Ministry)

Tuition \$1,152 per 15 point unit

Postgraduate awards

(Graduate Certificates, Graduate Diplomas, Master of Arts in Theology, Master of Divinity, Master of Theological Studies)

Tuition \$1,794 per 15 point unit

Masters Degrees by Research

(Master of Theology, Master of Arts, Master of Ministry)

Fulltime \$3,588 per semester

Doctorates

(Doctor of Philosophy, Doctor of Ministry Studies, Doctor of Theology)

Fulltime \$6,100 per semester

The following table details the full-time fee for each award offered in 2013 and the total cost of each award in 2013 fees.

University of Divinity Award	Full-time 2013 fee	Total cost of the award
BTheol	\$9,216	\$27,648
BMin	\$9,216	\$27,648
BTheol (Hons)	\$6,912	\$34,560
Ass Dip Min	\$9,216	\$9,216
Dip Min	\$9,216	\$18,432
Adv Dip Min	\$9,216	\$27,648
Dip Theol	\$9,216	\$9,216
BTheol/DipMin	\$9,216	\$36,864
BTheol/AdvDipMin	\$9,216	\$41,472
Grad Cert Theol	\$5,382	\$5,382
Grad Dip Theol	\$10,764	\$10,764
MTS	\$10,764	\$17,940
MDiv	\$10,764	\$32,292
MA(Theol)	\$10,764	\$21,420
MA (EdTheol)	\$10,764	\$10,764
MA	\$8,970	\$12,558
MTheol	\$8,970	\$12,558
MPhil	\$8,970	\$12,558
PhD/DTheol/DMinStuds	\$12,200	\$38,394

Financial

In 2013 the Council made some very significant financial decisions to ensure the long-term financial sustainability of the University.

The Council approved a Policy for a General Reserve Fund committing the Council to maintain sufficient uncommitted funds in a General Reserve Fund to strengthen the financial viability and sustainability of the University and to mitigate risk. Council aims to increase the General Reserve Fund to \$3,400,000 by 31 December 2019.

The Council approved a comprehensive policy on fee structures which will be implemented from 2014. This is one of the most far-reaching changes to the financial structures of the University since its inception. The new system builds in transparency and accountability and seeks financial viability and sustainability for the University as a whole. Key features included collection of all tuition fees by the Office of the Vice-Chancellor, an annual fee for all Colleges which reflects the value of being part of the University and a proportionate share of the costs of retaining University status through compliance with government regulation and reporting, a common percentage of fees paid to Colleges and libraries and a new system of payments for research supervision and examination.

The financial administration of the University, including the preparation and monitoring of the budget, is the responsibility of the Honorary Treasurer and the Director of Finance working with the Finance and Investment Committee, which reports to the Council. The Committee met eight times during 2013 including one meeting with the auditors together with the Risk Management and Audit Committee and one meeting with Business Managers of the Colleges.

In 2013 the University received research funding from the Australian Government and funding to award five additional Australian Postgraduate Awards and one additional International Postgraduate Research Scholarship. All such funds were allocated according to the guidelines of each scheme, which was subsequently reported to the Government.

All public funds allocated to the University have been applied to the purposes specified by the Government or other public funding body and the University has complied with all reporting requirements.

Assisted by comprehensive management accounting reports prepared monthly for the Finance and Investment Committee and the Council, the Vice-Chancellor and the Director of Finance monitored the expenditure of the OVC.

The Council has funds invested with the Uniting Church in Australia Growth Fund. The market value of these investments was \$757,479 at 31 December 2013 compared to \$654,186 at 31 December 2012.

The 2013 audited financial statements record a surplus of \$329,873. This surplus is arrived at after recognising significant non-operating items. These items include the increase in the market value of investments of \$77,364. At the beginning of 2013 \$305,834 of Research Training Scheme funds were carried forward from previous years. In 2013, \$216,870 of these funds were actually spent to pay fees for doctoral students; this is recorded as 2013 expenditure but the income was recorded in prior years. \$88,964 of Research Training Scheme funds will be carried forward to 2014.

Consultancies

In 2013, there was one consultancy where the total fee payable to the consultant was \$10,000 or greater. The total expenditure incurred during 2013 in relation to this consultancy is \$32,608 (excl. GST). Details of this consultancy are detailed below.

There were two consultancies where the total fees payable to the consultants were less than \$10,000 in 2013. The total expenditure incurred during 2013 in relation to these consultancies is \$8,299 (excl. GST).

Details of individual consultancies (valued at \$10 000 or greater)

(\$ actual)

Consultant	Purpose of consultancy	Start date	End date	Total approved project fee (excluding GST)	Expenditure 2013 (excluding GST)	Future expenditure (excluding GST)
George Panagiotidis	Digital Resources Project	9/10/2012	6/9/2013	21,770	16,288	nil
George Panagiotidis	Staff Data Project	8/3/2013	31/12/2014	as required	3,835	within budget
George Panagiotidis	Learning Management System	23/4/2013	2015-2016	as required	12,485	within budget

The following table summarises the financial results for 2013 with comparative information for the preceding four years. The Report of Operations has been prepared in accordance with the Financial Reporting Directions. There were no significant changes in financial position during 2013 and no major changes or factors occurred that affected performance.

	2013 \$	2012 \$	2011 \$	2010 \$	2009 \$
REVENUE FROM CONTINUING OPERATIONS					
Australian Government Grants	1,592,984	1,520,462	1,267,872	1,439,444	1,234,769
Australian Government Capital Grants	-	-	-	-	527,000
FEE-HELP	3,542,015	3,290,077	2,432,759	2,166,549	1,823,203
Fees	2,674,765	2,119,797	1,574,198	1,327,048	1,115,975
Investment Income	163,621	172,834	155,788	124,236	65,821
Industry funding	2,398,432	2,358,421	1,901,020	1,711,144	1,785,404
Other revenue***	31,430	22,646	105,561	185,875	27,973
Victorian Government Financial Assistance	-	-	-	100,000	-
Total revenue	10,403,247	9,484,237	7,437,198	7,054,296	6,580,145

	2013 \$	2012 \$	2011 \$	2010 \$	2009 \$
EXPENSES FROM CONTINUING OPERATIONS					
Employee benefits and oncosts	1,460,822	1,266,740	1,164,449	1,009,057	1,036,735
Depreciation and amortisation	56,318	36,106	36,105	15,297	17,163
Repairs and maintenance	6,180	5,842	3,247	2,177	3,441
Bad and doubtful debts	4,644	5,254	14,879	–	4,776
Industry funding	2,398,432	2,358,421	1,901,020	1,711,144	1,785,404
Special Expenditure, Government Grants (excluding capitalised items)*	–	34,490	64,683	99,517	118,000
Other expenses	6,224,342	5,257,719	4,034,508	3,862,491	3,061,033
Total expenses	10,150,738	8,964,572	7,218,891	6,699,683	6,026,552
OPERATING RESULT BEFORE INCOME TAX	252,509	519,665	218,307	354,613	553,953
Change in fair value of investments**	77,364	38,468	(128,098)	24,508	150,488
Income tax expense	–	–	–	–	–
Total comprehensive income attributable to members of the University of Divinity	329,873	558,133	90,209	379,121	704,081

*In the Financial Statements the capital grants are included in Australian Government Grants. The expenditure is included in Other Expenses. \$527,000 was received in 2009; \$163,153 was spent in 2010, leaving \$363,847 to be spent in 2011 and 2012; the renovations expenditure has been capitalised. The expenditure of \$34,490 in 2012 is for external payments in the development of the Australian Higher Education Graduation Statement, for which a grant of \$100,000 was received in 2010 and recorded in Australian Government Grants.

**In the Financial Statements the Change in fair value of investments is included in Other Revenue and Other Expenses.

***Other Revenue in 2010 and 2011 includes two annual payments of \$74,493 and \$75,057 of a competitive grant from the Australian Learning and Teaching Council to the Council of Deans of Theology (Australasia) for a project administered by the University; the expenditure is listed in Other Expenses in 2010, 2011 and 2012.

Superannuation liabilities

Staff employed by the OVC are covered by the superannuation scheme of their choice: in 2013 these schemes included Catholic Super, LUCRF, UniSuper, HESTA, CARE and Australian Super. In 2013 the University made contributions at the level of 14% of gross salary for each employee.

The total cost to the University for superannuation during 2013 was \$158,083. During 2013 no loans were made by the University to any superannuation scheme.

Compliance with legislation

This Report of Operations has been prepared in accordance with the Financial Reporting Directions.

As the University of Divinity is not a public body FRD 07A is not applicable in the compilation of this Annual Report.

No incidents in relation to industrial relations actions or disputes in relation to both state and federal legislation occurred during 2013.

The Office of the Vice-Chancellor operates from leased facilities and no building work was carried out during 2013 that required compliance with building and maintenance provisions of the Building Act 1993.

No events have occurred subsequent to December 31, 2013 that would require adjustment to, or disclosure in, the financial report.

The University does not conduct any consultancy services, or any other commercial activities.

The University has no commercial dealings, other than those necessary to conduct the regular operations of the University.

The university does not conduct any international operations, but operates solely within Australia.

No member of the Council has a pecuniary interest in any company or institution with which the University has a financial or business relationship.

The University has no controlled entities and does not operate any commercial ventures.

No shares are held beneficially by senior officers as nominees of a statutory authority or subsidiary.

The University met the costs of research leave associated with an overseas visit to the UK by the Vice-Chancellor in 2013.

Consistent with the requirements in the FRD 22D, the University of Divinity has prepared material on the following items, if applicable. Details in relation to these items are available on request.

- a statement regarding declarations of pecuniary interests
- details of shares held by senior officers as nominees or held beneficially in a statutory authority or subsidiary
- details of publications produced by the University about itself, and how these can be obtained
- details of changes in prices, fees, charges, rates and levies charged by the University
- details of the major external review carried out on the University by TEQSA
- details of major research and development activities undertaken by the University
- details of the overseas visit undertaken by the Vice-Chancellor, including a summary of the objectives and outcomes of the visit
- details of major promotional, public relations and marketing activities undertaken by the University to develop community awareness of the University and its services
- details of assessments and measures undertaken to improve the occupational health and safety of employees
- a general statement on industrial relations within the University.
- a list of major committees sponsored by the University, the purposes of each committee and the extent to which the purposes have been achieved
- details of all consultancies and contractors

On publication, a PDF copy of the 2013 Annual Report, in addition to statements on all regulations, course guidelines, policies, and the University's 2012 Annual Report, are available on the University of Divinity's website www.divinity.edu.au

Enquiries regarding details of the above should be addressed to:

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SECTION **B**

Financial Statements



The Melbourne College of Divinity trading as University of Divinity (effective 4 December 2013) Financial Statements for calendar year 2013 have been prepared using the guidelines supplied by the Australian Government Department of Education. They have been scrutinised by the Finance and Investment Committee and the Risk Management and Audit Committee of the University, and audited in accordance with the Melbourne College of Divinity Act.

UNIVERSITY OF DIVINITY ANNUAL FINANCIAL REPORT

31 December 2013

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Note: all figures are expressed in Australian dollars to the nearest dollar.

Statement of Comprehensive Income

For the year ended 31 December 2013

	Notes	2013 \$	2012 \$
REVENUE FROM CONTINUING OPERATIONS			
Australian Government financial assistance			
Australian Government grants	4	1,592,984	1,520,462
FEE-HELP	4	3,542,015	3,290,077
State and Local Government financial assistance	5	–	–
Fees and charges	6	2,674,765	2,119,797
Investment revenue	7	163,621	172,834
Industry Funding	1(g)	2,398,432	2,358,421
Other revenue	8	31,430	22,646
Total revenue from continuing operations		10,403,247	9,484,237
Other investment income	7	77,364	38,468
Other income	8	–	–
Total revenue and income from continuing operations		10,480,611	9,522,705
EXPENSES FROM CONTINUING OPERATIONS			
Employee related expenses	9	1,460,822	1,266,740
Depreciation and amortisation	10	56,318	36,106
Repairs and maintenance	11	6,180	5,842
Loss on disposal of assets		–	2,307
Industry Funding	1(g)	2,398,432	2,358,421
Other expenses	12	6,228,986	5,295,156
Total expenses from continuing operations		10,150,738	8,964,572
OPERATING RESULT BEFORE INCOME TAX		329,873	558,133
Income tax expense	13	–	–
Operating result from continuing operations		329,873	558,133
Operating result after income tax for the year		329,873	558,133
Operating result attributable to minority interest		–	–
Operating result attributable to members of University of Divinity	24(b)	329,873	558,133
Total comprehensive income		329,873	558,133
Total comprehensive income attributable to minority interest		–	–
Total comprehensive income attributable to members of University of Divinity		329,873	558,133

The above statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Statement of Financial Position

As at 31 December 2013

	Notes	2013 \$	2012 \$
ASSETS			
Current assets			
Cash and cash equivalents	14	2,955,532	2,212,146
Receivables	15	269,946	509,323
Other financial assets	16	757,479	654,186
Other non-financial assets	17	44,526	64,444
Total current assets		4,027,483	3,440,099
Non-current assets			
Property, plant and equipment	18	335,799	384,807
Intangibles	19	34,335	–
Total non-current assets		370,134	384,807
Total assets		4,397,617	3,824,906
LIABILITIES			
Current liabilities			
Trade and other Payables	20	398,184	203,196
Provisions	22	143,533	127,397
Other liabilities	23	58,928	80,770
Total current liabilities		600,645	411,363
Non-current liabilities			
Provisions	22	129,108	75,552
Total non-current liabilities		129,108	75,552
Total liabilities		729,753	486,915
Net assets		3,667,864	3,337,991
EQUITY			
Reserves	24 (a)	860,347	966,702
Retained surplus	24 (b)	2,807,517	2,371,289
Total equity		3,667,864	3,337,991

The above Statement of Financial Position should be read in conjunction with the accompanying notes.



Statement of Changes in Equity

For the year ended 31 December 2013

	Notes	Reserves	Retained Surplus	Total
Balance at 1 January 2011		1,039,798	1,740,060	2,779,858
Total comprehensive income		–	558,133	558,133
Net Transfers to / (from) reserves		(73,096)	73,096	–
Balance at 31 December 2012		966,702	2,371,289	3,337,991
Balance at 1 January 2013		966,702	2,371,289	3,337,991
Total Comprehensive income		–	329,873	329,873
Net Transfers to / (from) reserves		(106,355)	106,355	–
Balance at 31 December 2013	24	860,347	2,807,517	3,667,864

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows

For the year ended 31 December 2013

	Notes	2013 \$	2012 \$
Cash flows from operating activities			
Australian Government Grants	4	5,556,838	3,858,469
State Government Grants		–	–
Non Government Grants		6,000	9,032
Industry Funding		2,602,500	2,555,663
Receipts from student fees and other customers		2,723,581	2,136,233
Dividends received		61,498	56,430
Interest received		108,491	102,295
Payments to suppliers and employees (inclusive of goods and services tax)		(7,723,578)	(6,682,136)
Industry Funding		(2,602,500)	(2,555,663)
GST recovered/paid		78,129	70,118
Net cash inflow (outflow) from operating activities	30	810,959	(449,559)
Cash flows from investing activities			
Proceeds from sale of property, plant and equipment		–	27,000
Payments for property, plant and equipment		(7,310)	(71,426)
Payments for intangible assets		(34,335)	–
Payments for investments		(25,928)	(22,561)
Net cash inflow (outflow) from investing activities		(67,573)	(66,987)
Net increase (decrease) in cash and cash equivalents		743,386	(516,546)
Cash and cash equivalents at the beginning of the financial year		2,212,146	2,728,692
Cash and cash equivalents at the end of the year	14	2,955,532	2,212,146

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Note 1. Summary of significant accounting policies

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

(a) Basis of preparation

This financial report is a general purpose financial report which has been prepared on an accrual basis in accordance with Australian Accounting Standards, AASB Interpretations, the Melbourne College of Divinity Act 1910, the Financial Management Act 1994, the Higher Education Support Act 2003 and the requirements of the Department of Education.

Compliance with IFRSs

The financial statements and notes of the University of Divinity comply with Australian Accounting Standards, some of which contain requirements specific to not-for-profit entities that are inconsistent with International Financial Reporting Standards (IFRSs).

Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of available-for-sale financial assets, financial assets and liabilities (including derivative instruments) at fair value through profit or loss, certain classes of property, plant and equipment and investment property.

Critical accounting estimates

The preparation of financial statements in conformity with AIFRS requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the University of Divinity's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements, are disclosed in note 3.

b) Property, plant and equipment

Property, plant and equipment is stated at historical cost less depreciation. Historical cost includes expenditure that is directly attributable to the acquisition of the items.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the University of Divinity and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

All fixed assets are depreciated over their useful lives commencing from the time the asset is held ready for use, as follows:

Leasehold Improvements	14 years
Plant & equipment	3 - 5 years

c) Employee benefits

(i) Wages and salaries, annual leave

Liabilities for wages and salaries, including non-monetary benefits and annual leave expected to be settled within 12 months of the reporting date are recognised in the current provision for employee benefits in respect of employees' services up to the reporting date and are measured at the amounts expected to be paid when the liabilities are settled. Liabilities for non-accumulating sick leave are recognised when the leave is taken and measured at the rates paid or payable.

(ii) Long service leave

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

d) Revenue recognition

Fees and income are recognised as revenue on an accruals basis.

Tuition fees for all University of Divinity postgraduate students are paid to the University administration, which pays the Colleges and Higher Degree by Research supervisors.

Fees for the University's undergraduate students using the FEE-HELP loan scheme are paid by the Department of Education to the University, which pays the amounts less the capitation fee to the Colleges.

As a consequence, in the Income Statement, and in Note 6,



Note 1. Summary of significant accounting policies (continued)

- a) Only capitation fees are recognised as revenue for University undergraduate students, (excluding upfront fee-paying UFT students), but
- b) Total tuition fees for upfront fee-paying domestic University postgraduate students and for upfront fee-paying UFT undergraduate students are recognised as revenue.

Dividend revenue is recognised when the University has established that it has a right to receive a dividend.

Interest revenue is recognised on an accruals basis.

All revenue is stated net of the amount of Goods and Services Tax (GST).

e) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of the item of expense. Receivables and payables in the Balance Sheet are shown inclusive of GST.

f) Bad and doubtful debts

Bad debts are written off as they arise. If a provision for bad and doubtful debts has been recognised in relation to a debtor, write-off for bad debts is made against the provision. If no provision for bad and doubtful debts has previously been recognised, write-offs for bad debts are charged as expenses in the Income Statement.

g) Industry funding

The University submits annually income and publication statements as part of the Higher Education Research Data Collection.

This includes funding for research received from Colleges, churches and religious communities for approved research activities at the University. This is reported as Industry and Other Research income.

The University must provide an Audit Certificate which certifies as correct the research income included in the Research Income Return for the category of Industry and Other Research Income.

It is a requirement of the Department of Education that all research income must be consistent with the Higher Education Provider's financial statements.

All the industry funding received or receivable by the University is recorded in the financial accounts of the University and the corresponding distribution of this funding is also recorded.

In 2013 this is an amount of \$2,398,432 (2012 \$2,358,421). Amounts receivable and payable from/ to respective Colleges, churches and religious communities as at 31 December 2013 are disclosed in notes 15 and 20 respectively.

h) Grants and Contributions

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner or used over a particular period and those conditions were undischarged at balance date the unused grant or contribution is disclosed in notes 24 and 31. The notes also disclose the amount of unused grant or contribution from prior years that was expended during the current year.

i) Intangible Assets

Intangible assets represent identifiable non-monetary assets without physical substance such as patents, trademarks, goodwill, computer software and development costs. Intangible assets are initially recognised at cost. Subsequently, intangible assets with finite useful lives are carried at cost less accumulated amortisation and accumulated impairment losses. Costs incurred subsequent to initial acquisition are capitalised when it is expected that additional future economic benefits will flow to the entity.

Amortisation is allocated to intangible assets with finite useful lives on a systematic (typically straight line) basis over the asset's useful life. Amortisation begins when the asset is available for use, that is, when it is in the location and condition necessary for it to be capable of operating in the manner intended by management. The amortisation period and the amortisation method for an intangible asset with a finite useful life are reviewed annually.

Useful lives – Software 3 years

j) Impairment of Assets

At the end of each reporting period, the University assesses whether there is any indication that an asset may be impaired. The assessment will include considering external sources of information and internal sources of information.

If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. in accordance with the revaluation model in AASB 116). Any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

Where it is not possible to estimate the recoverable amount of an individual asset, the University estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Impairment testing is performed annually for intangible assets with indefinite lives. There were no indicators of impairment identified by the University.

Note 2. Financial risk management

The University of Divinity's activities expose it to a variety of financial risks, as follows:

(a) Significant accounting policies

Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement, and the basis on which income and expenses are recognised, with respect to each class of financial asset, financial liability and equity instrument are disclosed in Note 1 to the financial statements.

(b) Credit risk

Credit risk arises when there is the possibility of the University's debtors defaulting on their contractual obligations resulting in financial loss to the University. The University measures credit risk on a fair value basis and monitors risk on a regular basis.

Provision of impairment for financial assets is calculated based on past experience, and current and expected changes in client credit ratings.

The University does not engage in high risk hedging for its financial assets.

Currently the University does not hold any collateral as security nor credit enhancements relating to any of its financial assets.

As at the reporting date, there is no event to indicate that any of the financial assets are impaired.

There are no financial assets that have had their terms renegotiated so as to prevent them from being past due or impaired, and they are stated at the carrying amounts as indicated.

(c) Liquidity risk

Liquidity risk arises when the University is unable to meet its financial obligations as they fall due. The University operates under the Government fair payments policy of settling financial obligations within 30 days and in the event of a dispute, make payments within 30 days from the date of resolution. It also continuously manages risk through monitoring future cash flows and maturities planning to ensure adequate holding of high quality liquid assets and dealing in highly liquid markets.

The University's exposure to liquidity risk is deemed insignificant based on prior periods' data and current assessment of risk. Cash for unexpected events is generally sourced from liquidation of available-for-sale financial investments.

(d) Market risk

The University's exposures to market risk are primarily through interest rate risk, foreign currency and other price risks relating to financial markets. Objectives, policies and processes used to manage each of these risks are disclosed in the paragraphs below.

Interest rate risk

Exposure to interest rate risk might arise primarily through the University's financial assets. Minimisation of risk is achieved by diversification of investments in cash and managed fund investments.

The University's exposure to interest rate risk is set out in the Table 32.2.

Other price risk

The University is exposed to other price risk relating to its investments in managed funds as disclosed in Note 16. This includes price risks from market indices in Australian and International share markets. In order to ensure that the University's investment portfolio works effectively towards achieving its financial objectives, the Finance and Investment Committee receives regular reports from institutions with whom funds are invested and reviews the position to ensure the best possible investment options for the University.



Note 2. Financial risk management (continued)

Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, the University believes the following movements are 'reasonably possible' over the next 12 months (Base rates are sourced from the Reserve Bank of Australia):

A parallel shift of +1% and -1% in market interest rates (AUD) from year-end rates; and

A parallel shift of +10% and -10% in financial market rates from year-end rates.

(e) Net Fair Values

The aggregate net fair values of financial assets and liabilities are not expected to be significantly different from each class of asset and liability as disclosed and recognised in the Balance Sheet as at 31 December 2013.

Note 3. Critical accounting estimates and judgements

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The University Council makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are in respect of employee provisions, depreciation of property, plant and equipment and intangibles.



Note 4. Australian Government financial assistance including HECS-HELP and other Australian Government loan programs

	Notes	2013	2012
		\$	\$
(a) Commonwealth Grants Scheme and Other Grants	31.1		
Total Commonwealth Grants Scheme and other Grants		-	-
(b) Higher Education Loan Programs	31.2		
FEE-HELP		3,542,015	3,290,077
Total Higher Education Loan Programs		3,542,015	3,290,077
(c) Scholarships	31.3		
Australian Postgraduate Awards		447,183	395,887
International Postgraduate Research Scholarship		66,473	63,978
Total Scholarships		513,656	459,865
(d) Department of Education Research	31.4		
Joint Research Engagement Program		326,964	333,488
Research Training Scheme		752,364	727,109
Total EDUCATION Research Grants		1,079,328	1,060,597
(e) Voluntary Student Unionism			
Total VSU		-	-
(f) Other Capital Funding	31.5		
Total Other Capital Funding		-	-
(g) Australian Research Council			
<i>(i) Discovery</i>			
Total Discovery		-	-
<i>(ii) Linkages</i>			
Total Linkages		-	-
<i>(iii) Networks and Centres</i>			
Total Networks and Centres		-	-
(h) Other Australian Government financial assistance			
Other Australian Government financial assistance		-	-
Total Australian Government financial assistance		-	-
Reconciliation			
Australian Government grants [a + c + d + e + f + g + h]		1,592,984	1,520,462
HECS-HELP - Australian Government payments		-	-
Other Australian Government loan programmes [FEE-HELP]		3,542,015	3,290,077
Total Australian Government financial assistance		5,134,999	4,810,539
(i) Australian Government Grants received - cash basis			
CGS and Other Department of Education Grants		-	-
Higher Education Loan Programmes	31.2	3,963,854	2,338,008
Scholarships	31.3	513,656	459,865
Department of Education research	31.4	1,079,328	1,060,597
Other Capital Funding		-	-
Total Australian Government Grants received - cash basis		5,556,838	3,858,470
OS-Help (Net)		-	-
Total Australian Government funding received - cash basis		5,556,838	3,858,470

Note 5. State and Local Government financial assistance

	Notes	2013	2012
		\$	\$
Total State and Local Government financial assistance		-	-

Note 6. Fees and charges

	Notes	2013 \$	2012 \$
Course fees and charges			
Fee-paying overseas students		625,720	412,204
Fee-paying domestic postgraduate students		1,652,600	1,312,692
Fee-paying domestic undergraduate students		367,095	266,605
Total course fees and charges		2,645,415	1,991,501
Other fees and charges			
Conferral and Other fees		4,350	19,296
Building Improvement Contribution		–	–
Colleges Affiliation and Application fees		25,000	55,000
Colleges TEQSA Contributions		–	54,000
Total other fees and charges		29,350	128,296
Total fees and charges		2,674,765	2,119,797

Note 7. Investment revenue and income

	Notes	2013 \$	2012 \$
Interest		102,123	116,404
Dividends		61,498	56,430
Total investment revenue		163,621	172,834
Change in fair value of financial assets designated as at fair value through profit & loss		77,364	38,468
Total other investment income		77,364	38,468
Net investment income		240,984	211,302

Note 8. Other revenue and income

	Notes	2013 \$	2012 \$
Other revenue			
Donations, bequests and sundry income		28,430	10,614
Non-Government Grants		3,000	12,032
Total other revenue		31,430	22,646
Other income			
Centenary Conference & Functions		–	–
Total other income		–	–

Note 9. Employee benefits and on costs

	Notes	2013 \$	2012 \$
Non-academic			
Salaries		1,143,542	999,480
Contribution to superannuation and pension schemes:			
Funded		158,083	139,237
Payroll tax		37,472	38,982
Worker's compensation		16,220	16,472
Long service leave expense		59,064	29,079
Annual leave (movement in provision)		19,406	16,685
Other		27,035	26,805
Total non-academic		1,460,822	1,266,740
Total employee related expenses		1,460,822	1,266,740
Deferred employee benefits for superannuation		-	-
Total employee related expenses, including deferred employee benefits for superannuation		1,460,822	1,266,740

Note 10. Depreciation and amortisation

	Notes	2013 \$	2012 \$
Depreciation			
Buildings		-	-
Plant and equipment		56,318	36,106
Total depreciation		56,318	36,106
Total depreciation and amortisation		56,318	36,106

Note 11. Repairs and maintenance

	Notes	2013 \$	2012 \$
General Maintenance		6,180	5,842
Total repairs and maintenance		6,180	5,842



Note 12. Other expenses

	Notes	2013 \$	2012 \$
Scholarships, grants and prizes		993,782	702,524
Non-capitalised equipment		5,310	6,610
Advertising, marketing and promotional expenses		42,978	7,577
Professional Services		53,577	185,090
Insurances		14,277	12,788
Bad & Doubtful Debts		4,644	5,254
Printing and stationery		28,286	27,102
Undergraduate Expenses		1,610,790	1,457,567
Rental, hire and other leasing fees		39,369	28,110
Telecommunications		19,785	11,863
Travel		12,032	8,774
Supervision and Examination		472,106	396,861
Graduate Diploma & certificates		1,049,027	1,011,929
Masters Coursework		1,075,121	735,446
Masters Research		9,601	5,251
Conferences		72,953	71,508
Library Funding		343,204	274,151
Conferral Expenses		26,194	21,041
Commercialization Training Scheme		2,900	7,500
Curriculum Development Project		-	40,207
Sustainable Research Excellence Project		-	57,130
Donations & Bequests		5,368	14,855
Miscellaneous		347,682	206,018
Total other expenses		6,228,986	5,295,156

Note 13. Income tax

The University of Divinity is exempt from income tax under Items 1.2 and 1.4 of section 50.5 of the Income Tax Assessment Act 1997.

Note 14. Cash and cash equivalents

	Notes	2013 \$	2012 \$
Cash at bank and on hand		661,407	588,998
Deposits at call		1,692,152	1,623,148
Term Deposits		601,973	-
Total cash and cash equivalents		2,955,532	2,212,146
(a) Reconciliation to cash at the end of the year			
The above figures are reconciled to cash at the end of the year as shown in the statement of cash flows as follows:			
Balances as above		2,955,532	2,212,146
Less: OS-HELP balances		-	-
Less: Bank overdrafts		-	-
Balance per statement of cash flows		2,955,532	2,212,146
(b) Cash at bank and on hand			
These bank accounts earn interest at rates between 0.0% and 2.25%.		661,407	588,998
(c) Deposits at call			
The deposits are bearing floating interest rates of approximately 4.475% (2012 - 5.375%). These deposits are at call.		1,692,152	1,623,148
(d) Term Deposits			
These term deposits earn interest at rates between 3.35% and 4.05%.		601,973	-
(e) OS-HELP Balance			
The University of Divinity receives no OS-HELP monies.			

Note 15. Receivables

	Notes	2013 \$	2012 \$
Current			
Student fees		26,107	72,658
Less: Provision for impaired receivables		12,040	12,040
		14,067	60,618
Other Debtors		255,879	448,705
Total current receivables		269,946	509,323
Total receivables		269,946	509,323

Impaired receivables

The University of Divinity has recognised a loss of \$4,644 (2012: \$5,254) in respect of bad and doubtful trade receivables during the year ended 31 December 2013. The loss has been included in 'other expenses' in the income statement.

Note 16. Other financial assets

	Notes	2013 \$	2012 \$
Current			
Fair value through profit or loss		757,479	654,186
Total current other financial assets		757,479	654,186
Total other financial assets		757,479	654,186

Changes in fair values of other financial assets at fair value through profit or loss are recorded in other income in the income statement (note 7 Investment revenue and income).

Note 17. Other non-financial assets

	Notes	2013 \$	2012 \$
Current			
Prepayments		44,526	64,444
Total current other non-financial assets		44,526	64,444
Total other non-financial assets		44,526	64,444



Note 18. Property, plant and equipment

	Construction in progress	Freehold land	Freehold buildings	Plant and equipment	Leasehold improvements	Leased plant & equipment	Library	Other plant and equipment	Total
	\$	\$	\$	\$	\$	\$	\$	\$	\$
At 1 January 2012									
- Cost	-	-	-	212,991	350,788	-	-	-	563,779
- Valuation	-	-	-	-	-	-	-	-	-
Accumulated depreciation	-	-	-	(164,507)	(20,478)	-	-	-	(184,985)
Net book amount	-	-	-	48,484	330,310	-	-	-	378,794
Year ended 31 December 2012									
Opening net book amount	-	-	-	48,484	330,310	-	-	-	378,794
Exchange differences	-	-	-	-	-	-	-	-	-
Revaluation surplus	-	-	-	-	-	-	-	-	-
Additions	-	-	-	71,426	-	-	-	-	71,426
Assets included in a disposal group classified as held for sale and other disposals	-	-	-	(29,307)	-	-	-	-	(29,307)
Depreciation charge	-	-	-	(11,025)	(25,081)	-	-	-	(36,106)
Closing net book amount	-	-	-	79,578	305,229	-	-	-	384,807
At 31 December 2012									
- Cost	-	-	-	242,812	350,788	-	-	-	593,600
- Valuation	-	-	-	-	-	-	-	-	-
Accumulated depreciation	-	-	-	(163,234)	(45,559)	-	-	-	(208,793)
Net book amount	-	-	-	79,578	305,229	-	-	-	384,807

Note 18. Property, plant and equipment (continued)

	Construction in progress	Freehold land	Freehold buildings	Plant and equipment	Leasehold improvements	Leased plant & equipment	Library	Other plant and equip- ment	Total
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Year ended 31 December 2013									
Opening net book amount	-	-	-	79,578	305,229	-	-	-	384,807
Exchange differences	-	-	-	-	-	-	-	-	-
Revaluation surplus	-	-	-	-	-	-	-	-	-
Acquisition of subsidiary	-	-	-	-	-	-	-	-	-
Additions	-	-	-	7,310	-	-	-	-	7,310
Assets classified as held for sale and other disposals	-	-	-	-	-	-	-	-	-
Depreciation charge	-	-	-	(31,237)	(25,081)	-	-	-	(56,318)
Closing net book amount	-	-	-	55,651	280,148	-	-	-	335,799
At 31 December 2013									
- Cost	-	-	-	250,122	350,788	-	-	-	600,910
- Valuation	-	-	-	-	-	-	-	-	-
Accumulated depreciation	-	-	-	(194,471)	(70,640)	-	-	-	(265,111)
Net book amount	-	-	-	55,651	280,148	-	-	-	335,799



Note 19. Intangible Assets

	Software \$	Total \$
At 31 December 2012		
Cost	50,251	50,251
Accumulated amortisation and impairment	(50,251)	(50,251)
Net book amount	-	-
Year ended 31 December 2013		
Opening net book amount	-	-
Additions - Internal development	34,335	34,335
Amortisation charge	-	-
Closing net book amount	34,335	34,335
At 31 December 2013		
Cost	84,586	84,586
Accumulated amortisation and impairment	(50,251)	(50,251)
Net book amount	34,335	34,335

Note 20. Trade and other Payables

	2013 \$	2012 \$
Current		
Creditors & Accruals	398,184	203,196
Total current payables	398,184	203,196
Non-current		
Total non-current payables	-	-
Total payables	398,184	203,196

Note 21. Borrowings

	2013 \$	2012 \$
Financing arrangements		
Unrestricted access was available at balance date to the following lines of credit:		
Credit standby arrangements		
Bank overdrafts	20,000	20,000
Unused at balance date		
Bank overdrafts	20,000	20,000

Note 22. Provisions

	2013 \$	2012 \$
Current		
Employee benefits		
Annual leave	108,129	88,723
Long service leave	28,685	23,176
Study Leave	6,719	15,498
Total current provisions	143,533	127,397
Non-current		
Employee benefits		
Long service leave	129,108	75,552
Total non-current provisions	129,108	75,552
Total provisions	272,641	202,949
(a) Movements in provisions		
Movements in each class of provision during the financial year, are set out below:		

2013	Annual Leave	Study Leave	Long Service Leave	Total \$
Current				
Carrying amount at start of year	88,723	15,498	23,176	127,397
Additional provisions recognised	-	-	-	-
Net movement	19,406	(8,779)	5,509	16,136
Carrying amount at end of year	108,129	6,719	28,685	143,533

			Long Service Leave	Total \$
Non-current				
Carrying amount at start of year			75,552	75,552
Additional provisions recognised			53,556	53,556
Transferred to Current Liabilities			-	-
Carrying amount at end of year			129,108	129,108

Note 23. Other Liabilities

	Notes	2013 \$	2012 \$
Current			
Fees in Advance		58,928	80,770
Total current other liabilities		58,928	80,770



Note 24. Reserves and retained surpluses

The University has set aside reserves for funding received for which future expenditure is expected as follows:

	Notes	2013 \$	2012 \$
(a) Reserves			
Building Fund reserve, to enable the University to establish its own building.		379,105	318,566
Movements			
<i>Building Fund Reserve</i>			
Balance 1 January		318,566	278,762
Transfer (to)/from retained earnings		60,539	39,804
Balance 31 December		379,105	318,566
Reserves			
Scholarships Grants Reserve, funding through Australian Postgraduate Awards & Endeavour International Postgraduate Research Scholarships.		392,278	338,302
Movements			
<i>Scholarships Grants Reserve</i>			
Balance 1 January		338,302	204,738
Transfer (to)/from retained earnings		53,976	133,564
Balance 31 December		392,278	338,302
Reserves			
Education Research Grants Reserve, funding through Joint Research Engagement Program, Research Training Scheme, Commercialisation Training Scheme, Australian Scheme for Higher Education Repositories & Sustainable Research Excellence.		88,964	308,734
Movements			
<i>Education Research Grants Reserve</i>			
Balance 1 January		308,734	411,619
Transfer (to)/from retained earnings		(219,770)	(102,885)
Balance 31 December		88,964	308,734
Reserves			
Other Capital Funding : funding through the Teaching and Learning Capital Fund		-	-
Movements			
<i>Other Capital Funding</i>			
Balance 1 January		-	19,241
Transfer (to)/from retained earnings		-	(19,241)
Balance 31 December		-	-
Reserves			
Other Special Projects: funding through Australian Higher Education Graduation Statement and Australian Learning and Teaching Council		-	1,100
Movements			
<i>Other Capital Funding</i>			
Balance 1 January		1,100	125,438
Transfer (to)/from retained earnings		(1,100)	(124,338)
Balance 31 December		-	1,100
Total Reserves		860,347	966,702
(b) Retained surplus			
Movements in retained surplus were as follows:			
Retained surplus at 1 January		2,371,289	1,740,060
Net operating result for the year		329,873	558,133
Add/(Less) transfer (to)/from Building Fund Reserves		(60,539)	(39,804)
Less transfer to Scholarships Grants Reserves		(53,976)	(133,564)
Add transfer from Education Research Reserve		219,770	102,885
Add transfer from Other Capital Funding Reserve		-	19,241
Add transfer from Other Special Projects Reserve		1,100	124,338
Retained surplus at 31 December		2,807,517	2,371,289

Note 25. Key management personnel disclosures

(a) Names of responsible persons and executive officers

The following persons were responsible persons and executive officers of the University of Divinity during the financial year:

Graeme Blackman (Chancellor), Sheila Bellamy, Peter Carpenter, Terence Curtin, John Henderson, Margaret Jackson, Michael Kelly, Katrina Lambert (appointed 21/11/13), Ross Langmead (appointed 1/1/13, deceased 29/6/13), Andreas Loewe, Sue Norman (resigned 3/5/13), Andrew Menzies, Robert John Morsillo, Joel Plotnek, Peter Sherlock (Vice-Chancellor), William Uren, Janet Whiting (appointed 8/5/13) and Sean Winter (appointed 1/1/13).

(b) Other key management personnel

During the financial year Peter Sherlock was the key management person, holding authority and responsibility for planning, directing and controlling the activities of the University of Divinity.

(c) Remuneration of Council Members and Executives

	2013 \$	2012 \$
Income paid or payable, or otherwise made available, to Council Members by the entity and related parties in connection with the management of affairs of the entity:	-	-
	Number	
Remuneration of Council Members		
Nil to \$9,999	18	17
\$10,000 to \$19,999	-	-
Remuneration of executive officers		
\$130,000 to \$139,999	-	1
\$160,000 to \$169,999	-	1
\$190,000 to \$199,999	1	-
(d) Key management personnel compensation		
Short-term employee benefits	170,175	252,654
Post-employment benefits	23,825	40,798
	194,000	293,452

Note 26. Remuneration of auditors

	2013 \$	2012 \$
Audit services		
Fees paid to <i>UHY Haines Norton</i>		
Audit and review of financial reports and other audit work	14,100	12,950
Fees paid to related practices of <i>UHY Haines Norton</i>	-	-
Total remuneration for audit services	14,100	12,950

Note 27. Contingencies

At the date of this report there are no contingent liabilities.

Note 28. Subsequent Events

Since the end of the financial year, there have been no significant subsequent events that would materially affect the financial statements.



Note 29. Commitments

	Notes	2013 \$	2012 \$
(a) Capital commitments			
As at 31 December 2013 the University of Divinity had outstanding capital commitments of \$nil (2012 \$nil).			
(b) Lease commitments			
Commitments in relation to leases contracted for at the reporting date but not recognised as liabilities payable:			
Within one year		28,584	27,807
Later than one year but not later than five years		114,336	111,229
Later than five years		28,584	55,614
		171,504	194,650

The above commitment relates to the lease of the University's premises. The University exercised its second option to renew the lease of its premises for a further 8 years from 1 January 2012. There is a further option of 5 years available under the terms of the lease. The annual lease is subject to annual CPI increases.

Note 30. Reconciliation of operating result after income tax to net cash inflow from operating activities

	Notes	2013 \$	2012 \$
Operating result for the year		329,873	558,133
Depreciation and amortisation		56,318	36,106
Net (gain)/ loss on sale of non-current assets		-	2,307
Fair value (gains)/loss on other financial assets at fair value through profit or loss		(77,364)	(38,468)
Provision for Annual Leave		19,406	(35,393)
Provision for Long Service Leave		59,065	(16,642)
Provision for Study Leave		(8,779)	264
Decrease (Increase) in trade debtors		239,377	(428,677)
Decrease (Increase) in other operating assets		19,918	4,196
Increase (decrease) in trade creditors		194,987	(566,789)
Increase (decrease) in other operating liabilities		(21,842)	35,404
Net cash inflow (outflow) from operating activities		810,959	(449,559)

Note 31. Acquittal of Australian Government financial assistance

		University of Divinity			
		Australian Higher Education Graduation Statement		Total	
	Notes	2013 \$	2012 \$	2013 \$	2012 \$
31.1 Commonwealth Grants Scheme and Other Education Grants					
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programs)		-	-	-	-
Net accrual adjustments					
Revenue for the period	4(a)				
Surplus / (deficit) from the previous year		-	85,500	-	85,500
Total revenue including accrued revenue		-	85,500	-	85,500
Less expenses including accrued expenses		-	(85,500)	-	(85,500)
Surplus / (deficit) for reporting period		-	-	-	-
31.2 Higher Education Loan Programmes					
	Notes	FEE-HELP		Total	
		2013 \$	2012 \$	2013 \$	2012 \$
Financial assistance received in cash during the reporting period (total cash received from the Australian Government for the Programs)		3,963,854	2,338,008	3,963,854	2,338,008
Net accrual adjustments		(421,839)	952,069	(421,839)	952,069
Revenue for the period	4(b)	3,542,015	3,290,077	3,542,015	3,290,077
Surplus / (deficit) from the previous year		-	-	-	-
Total revenue including accrued revenue		3,542,015	3,290,077	3,542,015	3,290,077
Less expenses including accrued expenses		3,542,015	3,290,077	3,542,015	3,290,077
Surplus / (deficit) for reporting period		-	-	-	-



Note 31. Acquittal of Australian Government financial assistance (continued)

		University of Divinity					
		Australian Postgraduate Awards		International Postgraduate Research Scholarships		Total	
	Notes	2013 \$	2012 \$	2013 \$	2012 \$	2013 \$	2012 \$
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programs)		447,183	395,887	66,473	63,978	513,656	459,865
Net accrual adjustments							
Revenue for the period	4(d)	447,183	395,887	66,473	63,978	513,656	459,865
Surplus / (deficit) from the previous year		210,475	95,811	127,827	108,927	338,302	204,738
Total revenue including accrued revenue		657,658	491,698	194,300	172,905	851,958	664,603
Less expenses including accrued expenses		326,294	281,223	133,386	45,078	459,680	326,301
Surplus / (deficit) for reporting period		331,364	210,475	60,914	127,827	392,278	338,302

		University of Divinity					
		Joint Research Engagement Program		Research Training Scheme			
	Notes	2013 \$	2012 \$	2013 \$	2012 \$		
Financial assistance received in cash during the reporting period (total cash received from the Australian Government for the Programs)		326,964	333,488	752,364	727,109		
Net accrual adjustments							
Revenue for the period	4(d)	326,964	333,488	752,364	727,109		
Surplus / (deficit) from the previous year				305,834	346,133		
Total revenue including accrued revenue		326,964	333,488	1,058,198	1,073,242		
Less expenses including accrued expenses		326,964	333,488	969,234	767,408		
Surplus / (deficit) for reporting period				88,964	305,834		
Surplus to be carried forward				88,964	305,834		

Note 31. Acquittal of Australian Government financial assistance (continued)

31.4 Department of Education Research (continued)		University of Divinity			
		Commercialisation Training Scheme			
Notes		2013	2012	2013	2012
		\$	\$	\$	\$
Financial assistance received in cash during the reporting period (total cash received from the Australian Government for the Programs)		-	-	-	-
Net accrual adjustments		-	-	-	-
Revenue for the period		-	-	-	-
Surplus / (deficit) from the previous year		2,900	10,400		
Total revenue including accrued revenue		2,900	10,400		
Less expenses including accrued expenses		2,900	7,500		
Surplus / (deficit) for reporting period		-	2,900		
Surplus to be carried forward		-	2,900		
<hr/>					
31.4 Department of Education Research (continued)		University of Divinity			
		Sustainable Research Excellence		Total	
Notes		2013	2012	2013	2012
		\$	\$	\$	\$
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programs)		-	-	1,079,328	1,060,597
Net accrual adjustments		-	-	-	-
Revenue for the period		-	-	1,079,328	1,060,597
Surplus / (deficit) from the previous year		-	55,086	308,734	411,619
Total revenue including accrued revenue		-	55,086	1,388,062	1,472,216
Less expenses including accrued expenses		-	55,086	1,299,098	1,163,482
Surplus / (deficit) for reporting period		-	-	88,964	308,734
Surplus to be carried forward		-	-	88,964	308,734



Note 31. Acquittal of Australian Government financial assistance (continued)

31.5 Other Capital Funding		Teaching and Learning Capital Fund		Total	
		2013 \$	2012 \$	2013 \$	2012 \$
	Notes				
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programs)		-	-	-	-
Net accrual adjustments		-	-	-	-
Revenue for the period	4(d)	-	-	-	-
Surplus / (deficit) from the previous year		-	19,241	-	19,241
Total revenue including accrued revenue		-	19,241	-	19,241
Less expenses including accrued expenses		-	19,241	-	19,241
Surplus / (deficit) for reporting period		-	-	-	-
Surplus to be carried forward		-	-	-	-

Note 32. Financial instruments

Table 32.1: Interest rate exposure and maturity analysis of financial assets

	\$									
	Weighted average effective interest rate	Carrying amount	Interest rate exposure			Past due by				
			Fixed interest rate	Variable interest rate	Non-interest bearing	Less than 1 Month	1-3 months	3 months - 1 year	1-5 years	
2013	%									
Cash and cash equivalents	3.55	2,955,532	601,973	2,353,199	360					
Receivables	-	269,946			269,946	244,991	24,955			
Other financial assets at fair value	-	757,479			757,479					
Total Financial Assets		3,982,957	601,973	2,353,199	1,027,785	244,991	24,955			
2012										
Cash and cash equivalents	4.00	2,212,146	-	2,211,786	360					
Receivables	-	509,323			509,323	491,418	17,905			
Other financial assets at fair value	-	654,186			654,186					
Total Financial Assets		3,375,655	-	2,211,786	1,163,869	491,418	17,905			

The following table discloses the contractual maturity analysis for the University's financial liabilities:

Table 32.2: Interest rate exposure and maturity analysis of financial liabilities

	\$									
	Weighted average effective interest rate	Carrying amount	Interest rate exposure			Maturity dates				
			Fixed interest rate	Variable interest rate	Non-interest bearing	Less than 1 Month	1-3 months	3 months - 1 year	1-5 years	
2013	%									
Payables	-	398,183			398,183					
Total Financial Liabilities		398,183			398,183					
2012										
Payables	-	203,196			203,196					
Total Financial Liabilities		203,196			203,196					



Note 32. Financial instruments

Table 32.3 discloses the impact on net operating result and equity for each category of financial instrument held by the University at year-end as presented to key management personnel, if the above movements were to occur.

Table 32.3: Market risk exposure

\$																						
Interest rate risk																						
			-1% (100 basis points)				+1% (100 basis points)				Other price risk											
			Carrying amount		Profit		Equity		Profit		Equity		Profit		Equity							
2012																						
Financial assets:																						
Cash and cash equivalents			2,955,532		(29,555)		(29,555)		29,555		29,555											
Receivables			269,946		-		-		-		-											
Other financial assets at fair value			757,479										(75,750)		75,750							
Financial liabilities:																						
Payables			398,183		-		-		-		-											
Total increase/(decrease)					(29,555)		(29,555)		29,555		29,555		(75,750)		75,750							

March 2014

FINANCIAL STATEMENTS FOR YEAR ENDING 31 December 2013

Certification

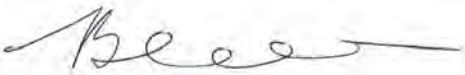
In our opinion:

The attached financial statements of the **University of Divinity** present fairly the financial performance for the year ended 31 December 2013 and the financial position as at 31 December 2013.

The attached financial statements and notes comply with the Financial Management Act 1994 and with Australian equivalents to International Financial Reporting Standards (A-IFRS), Australian Accounting Standards (AAS and AASB standards) and other mandatory reporting requirements, including the requirements of the Department of Education, Financial Reporting Directions, Standing Directions and Business Rules.

At the date of this certification, there are reasonable grounds to believe that the University of Divinity will be able to pay its debts as and when they fall due; and the amount of Australian Government financial assistance expended during the reporting period was for the purposes for which it was intended and the University of Divinity has complied fully with the requirements of applicable legislation, contracts, agreements and various program guidelines that apply to the Australian Government financial assistance identified in these financial statements.


In addition, we are not aware at the date of signing these statements of any circumstances which would render any particulars included in the statements to be misleading or inaccurate.



Dr Graeme L Blackman OAM

Chancellor

March 12, 2014



Prof Peter Sherlock

Vice-Chancellor

March 12, 2014



Tricia Lewis

Director of Finance

March 12, 2014



**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF THE UNIVERSITY OF DIVINITY**

Report on the financial report

We have audited the accompanying financial report of the University of Divinity (the University), which comprises the Balance Sheet as at 31 December 2013, and the Comprehensive Income Statement, Statement of Changes in Equity and Cash Flow Statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the Certification on behalf of the Council.

Members' responsibility for the financial report

The members of the Council are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the *Melbourne College of Divinity Act 1910* and the *Financial Management Act 1994*. This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF THE UNIVERSITY OF DIVINITY**

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

Auditor's opinion

In our opinion:

- a. the financial report of the University of Divinity is in accordance with the *Melbourne College of Divinity Act 1910* and the *Financial Management Act 1994*, including:
 - (i) giving a true and fair view of the University's financial position as at 31 December 2013 and of their performance for the year ended on that date; and
 - (ii) complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and other mandatory professional reporting requirements in Australia.



UHY Haines Norton
Chartered Accountants



A G Roberts
Partner

Melbourne

Dated this 12th day of March 2014

Established by the Melbourne College of Divinity Act (Victoria) 1910.

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