RESEARCH SCHOLARSHIP (RFS & RSS) APPLICATION

The Research Training Program scheme is a Commonwealth Government initiative that provides scholarships to the full value of fees for higher degree by research awards, plus a tax-free stipend.

This scheme is administered competitively, and is subject to the maintenance of satisfactory progress.

**Instructions**

1.Type in correct answers and check boxes by right clicking, go to ‘properties’ and then left click to select default value as ‘checked’.

2. Tick off all required items on the checklist prior to submission. *Incomplete applications will be subject to delay and may not be processed within the necessary timeframe.* *Late submitted applications will not be considered.*

3. Complete and return this application *by the closing date noted on the University website* to School of Graduate Research, University of Divinity at [skashyap@divinity.edu.au](mailto:skashyap@divinity.edu.au)

4. Applicants must arrange for two confidential referees’ reports to be sent directly to the Dean, School of Graduate Research by the closing date. Current research students applying for scholarship must ask their supervisors to send these reports instead of other referees.

Please tick one out of following;

|  |  |
| --- | --- |
| Are you applying for Research Fee Scholarship (RFS)? |  |
| Are you applying for Research Stipend Scholarship (RSS)? |  |
| Are you applying for both RFS and RSS? |  |

**1. Eligibility**

|  |  |  |
| --- | --- | --- |
|  | **Yes** | **No** |
| 1. I am an Australian citizen, permanent Resident of Australia who has lived in Australia continuously for twelve months prior to the date of this application, or New Zealand citizen OR I am an overseas student with, or intending to apply for, an Australian student visa. |  |  |
| 2. I have received a written offer for a place in either the MPhil, MTheol, PhD or DTheol course at the University of Divinity, ***OR*** my application for candidature in one of these awards accompanies this form ***OR***  I have been enrolled in either the PhD or DTheol course at the University of Divinity as a fee-paying (up-front or FEE-HELP) student for no less than six months and have met all conditions of satisfactory progress that have been required to-date (e.g. submission of annual report, ethics clearances, confirmation of candidature). |  |  |
| 3. If successful, this would be my first Research Fee/Stipend Scholarship. |  |  |

**2.** **Applicant Details**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Title: | Family Name: | | | Given Names: | | |
| Sex: | Date of Birth:        /      /      [DD / MM / YYYY] | | | Suffix to Name:       (if any): | | University Student No: |
| Are you an Australian citizen (*tick* ***one***)?  **YES**  **NO**  If **NO**, complete either A or B out of following; | | | | If **YES**, attach a certified copy of an original birth or citizenship certificate, and ***go to AA***. 🖇 | | |
| A) (i) If you are ***not*** an Australian citizen, have you been granted permanent resident status by the Department of Immigration and Citizenship? (*tick* ***one***) **YES**  **NO** | | | | If **YES**, attach a certified copy of all marked pages in your passport. 🖇  If **NO**, is this pending? (*tick* ***one***)  **YES**  **NO** | | |
| (ii) With permanent resident status, have you lived in Australia for twelve months prior to the date of this application? (*tick* ***one***) **YES**  **NO** | | | | *If* ***NO****, do not proceed further with this application.*  If **YES**, ***go to AA***. | | |
| B) (i) If you are ***not*** an Australian citizen, have you been granted a student visa by the Department of immigration & Border Protection? **YES**  **NO** | | | | If **YES**, attach a certified copy of your current student visa. 🖇  If **NO**, is this pending? (*tick* ***one***)  **YES**  **NO** | | |
| (ii) What is your current Citizenship? --------------- | | | | Attach a certified copy of all marked pages in your passport ***go to BB***. 🖇 | | |
| ***AA*** Are you intending to study full-time? (*tick* ***one***) **YES**  **NO** | | | | If **NO**, attach a statement of up to 100 words showing compelling ***social*** reasons for part-time study (eg sole carer of chronically ill relative). | | |
| **BB\_Permanent mail  address**: | | Number & Street Name: | | | | |
| City, Suburb or Town: | | State: | Postcode: | |
| **Phones**: Mobile | | | Weekdays: | Other: | Fax: | |
| **email**: | | | | | | |

🖇*Current research students do not require to send certified copies*

**3.a Proposed Research (commencing research students to complete)**

|  |  |
| --- | --- |
| Higher degree by research course in which you have been offered a place, or for which you have applied with this application: | Attach copy of letter of offer, or completed HDR application form.🖇 |
| Short title of research proposal: | Attach **2,000** research proposal summary (*without bibliography*). **🖇** |
| Proposed Supervisor: | Discipline(s) of study: |

**3.b Statement of Justification (current research students to complete)**

Please attach a statement of no more than 2,000 words justifying why you should be considered for a scholarship place. The statement should outline progress on the research project to-date, and clearly address the criteria set at the end of application form.

**4. Qualifications**

Attach certified copies of all tertiary academic records, **and** certified copies of examiners' reports on any theses or dissertations completed.

|  |  |  |  |
| --- | --- | --- | --- |
| **Degree or Diploma** | **Honours (if any)** | **Institution** | **Year completed or due to complete** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**5. Research Experience**

|  |  |  |  |
| --- | --- | --- | --- |
| **Academic awards or scholarships received** | | | |
| Award Title | Money value pa | Institution / Sponsor | Year/s |
|  |  |  |  |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **List of publications** | | | |
| **Publication type** | **Title** | **Journal / Publisher** | **Year** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**6. Academic Referees (Supervisors in case of current research students)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Academic  Referee 1:** | Title and Name: | | |
| Number and Street Name: | | |
| City, Suburb or Town: | State: | Postcode: |
| Phone: BH       AH       Mobile | | |
| email: | | |
| Relationship to Applicant: | | |
| **Academic  Referee 2:** | Title and Name: | | |
| Number and Street Name: | | |
| City, Suburb or Town: | State: | Postcode: |
| Phone: BH       AH       Mobile | | |
| email: | | |
| Relationship to Applicant: | | |

*Applicants must arrange for the referees to provide confidential reports to the University, using the form provided, by no later than the closing date for applications*. 🖃

**7. Declaration**

I declare that the above information is true and correct in every particular.

I understand that if I have misrepresented my details in any way, the University of Divinity may terminate any scholarship offered to me that arises as a result of this application.

I am aware that I may not accept scholarship offers from more than one Australian Higher Education institution.

I agree to abide by the conditions of application for the Research Scholarship Award as they are regulated by the Commonwealth Department of Education, and as they are applied by the University of Divinity.

Signed:       Date:      /     /

**8. Checklist**

*Before submitting this application make sure that you have:*

|  |  |  |
| --- | --- | --- |
| 1. Answered every question on the form  (*Australian citizens do not need to complete the shaded section of Part 2*). | **YES** | **NO** |
| 2. provided a certified copy of my original birth certificate or citizenship certificate, or the marked pages of my passport as proof of permanent residency for the previous twelve months (For commencing domestic research student applications only) | **YES** | **NO** |
| 3. provided a certified copy of my passport (only for commencing overseas applicants) | **YES** | **NO** |
| 4. attached (if necessary) evidence of any compelling social reason for me to study part-time (For domestic research student applications only) | **YES** | **NO** |
| 5. attached a copy of a letter of offer for a Higher Degree by Research, or an application for a place in such a degree (for commencing research students only) | **YES** | **NO** |
| 6. attached a copy of my 2,000 word supervised research proposal | **YES** | **NO** |
| 7. attached certified copies of my tertiary academic transcripts | **YES** | **NO** |
| 8. attached copies of examiners’ reports on any theses or dissertations completed | **YES** | **NO** |
| 9. attached any lists of additional information as required | **YES** | **NO** |
| 10. sent Academic Referee Report Forms to my referees with instructions for them to send the completed and signed forms directly to the University’s School of Graduate Research; | **YES** | **NO** |
| 11. Signed and dated the declaration at Part 7 of this Application Form. | **YES** | **NO** |

**Remember, only *certified* copies of documents are acceptable.**

A certified copy is one made from an original document which has been sighted by a person authorised to certify documents in the State of Victoria: these include police officers, medical doctors, justices of the peace, pharmacists, school/college principals, ministers of religion authorised to officiate at marriages in Victoria, and persons in certain other categories.

The certified copy must have written on it, above the certifier’s signature and date of signing, these or similar words: *‘I certify that I have sighted the original document of which this is a genuine copy.*

**Research Scholarship Award**

**Confidential Referee Report**

***(Form should be completed by supervisor in case of current research student)***

**Section 1**

|  |  |
| --- | --- |
| Name of applicant: | |
| Referee’s Title & Name: | Academic Position of Referee: |
| Academic context in which the applicant is known to the Referee: | |

**Section 2**

The above-named applicant is seeking to undertake full-time study towards a Higher Degree by Research at the University of Divinity, with the support of a Research Scholarship Award, and has nominated you as an academic referee. Thank you for being willing to assist the University in its decision-making.

This form is to be kept confidential, and once completed *must not be returned to the applicant*, but marked ‘Confidential’ and forwarded directly to;

School of Graduate Research

University of Divinity

Email – skashyap@divinity.edu.au

*by the closing date on the University website.*

1. How do you rank the applicant in terms of the abilities / attitudes listed? (*tick the relevant box*)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| ABILITY 🡻 | LEVEL 🡺 | Exceptionally | Very | Quite | Not very | Unable to judge |
| creative/imaginative | |  |  |  |  |  |
| well-organised | |  |  |  |  |  |
| self-disciplined | |  |  |  |  |  |
| lucid in written communication | |  |  |  |  |  |
| clear & confident in oral communication | |  |  |  |  |  |
| mature in approach | |  |  |  |  |  |
| critical / analytic | |  |  |  |  |  |
| able to handle pressure | |  |  |  |  |  |
| able to undertake research | |  |  |  |  |  |
| tenacious | |  |  |  |  |  |

2. Do you *strongly* recommend the applicant for research candidature? **YES**   **NO**

3. Please make any other relevant comments about the student:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed:       Date:      /     /

**Research Scholarship Award**

**Confidential Referee Report**

***(Form should be completed by supervisor in case of current research student)***

**Section 1**

|  |  |
| --- | --- |
| Name of applicant: | |
| Referee’s Title & Name: | Academic Position of Referee: |
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|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| ABILITY 🡻 | LEVEL 🡺 | Exceptionally | Very | Quite | Not very | Unable to judge |
| creative/imaginative | |  |  |  |  |  |
| well-organised | |  |  |  |  |  |
| self-disciplined | |  |  |  |  |  |
| lucid in written communication | |  |  |  |  |  |
| clear & confident in oral communication | |  |  |  |  |  |
| mature in approach | |  |  |  |  |  |
| critical / analytic | |  |  |  |  |  |
| able to handle pressure | |  |  |  |  |  |
| able to undertake research | |  |  |  |  |  |
| tenacious | |  |  |  |  |  |

2. Do you *strongly* recommend the applicant for research candidature? **YES**   **NO**

3. Please make any other relevant comments about the student:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signed:       Date:      /     /

**ALLOCATION OF SCHOLARSHIP CRITERIA (for current research student applicants)**

1. Strength of academic background, including

a) demonstrated capacity for research

b) relevance of prior study to the proposed project

2. Strength of research proposal, evidenced by

a) a clearly defined research question

b) demonstrated awareness of existing scholarship

c) potential contribution to scholarship

d) facility in a methodology appropriate to the project